**MINUTES OF THE PARISH COUNCIL MEETING HELD AT WILMCOTE VILLAGE HALL ON WEDNESDAY 15th MARCH 2017 – NO. 90**

1. **Present:**  Cllr. Ray, Chairman, Cllr. Stewart, Cllr. McMillan, Cllr. Massey, Cllr. Lowis, Cllr Fraser.

Part meeting:County Cllr. Horner.

**2. Apologies:** District Cllr. Lawton

**3. Written requests for dispensation for Disclosable Pecuniary Interests where that interest is not already in the register of members’ interests.**

No written requests were received.

**4. Minutes of the Parish Council meeting on 18th January 2017:**

 The minutes were approved by all members and signed by the Chairman.

**5. Public Participation:**

 There were no members of the public present.

 **6. County & District Councillor’s reports:**

 A County Council report had been provided by Cllr. Horner prior to the meeting and is attached on page 5.

 As this was Cllr. Horner’s last meeting with Wilmcote Parish Council, Cllr. Ray thanked him on behalf of the Councillors for all his general assistance and help with grants throughout his term of office and wished him well for the future.

 **7. Planning Applications: update on status of current applications:**

*Planning Application No. 17/00333/FUL* 65 Aston Cantlow Road: Alteration to property frontage to include application of render and addition of door/window to converted garage. Pending consideration.

*Planning Application No. 17/00123/LBC* 4 Old School Lane, Wilmcote: Proposed alterations and single storey rear extension. Pending consideration.

*Planning Application No. 16/03366/FUL* Stone Cottage, Old School Lane, Wilmcote: Construction of a sliding gate: Request received from the Planning Officer for the Parish Council to re-consider their comments in order for this to be considered as a delegated matter. Application withdrawn

*Planning Application No. 16/03961/LDP* Arden View, The Orchard, Wilmcote: Construction of detached outbuilding. Pending consideration. Proposed Lawful Development permitted.

A consultation notification was received this morning for *Planning Application No. 16/04063/FUL 165 Aston Cantlow Road* unfortunately not allowing Councillors time to consider it ahead of the meeting. It was agreed that they will look at the plans on the website and email their comments to the Clerk by the 20th March.

 **8. Progress reports:**

*Emergency Plan*: Unfortunately a member of the CSW Resiliance Team was not able to attend the meeting this evening but it is hoped that it might be possible for the May meeting.

*Assets of Community Value*:

The Masons Arms, Wilmcote is not to be added to the list as it is not the only public house in the village and is not, therefore, of community value.

Wilmcote Stores will be included on the list of assets of community value established under the Localism Act 2011.

*Security lighting at The Flats, Station Road*: Mr. Reid, Environmental Protection Officer, SDC advised the Clerk that Mrs. Stacey had been asked to compile a log of when the lights are disturbing them, and the effect it has upon them and until he receives this he won’t be able to take any action. The Clerk advised Mrs. Stacey to provide this log as soon as possible and she has now written to Mr. Reid direct.

 *Footway light* outside the Old Post House has now been repaired

**9. Correspondence:**

 - Details of White Paper “Fixing our broken housing market”.

 - Scam Alert–workmen charging a fortune to remove moss from roofs

 - WALC notification that the S137 limit for 2017-18 is £7.57

 - Letter from Village Hall Committee regarding plans to refurbish and modernise the toilets at the Village Hall. It is intended to apply for grants to help with the cost and the Committee would appreciate letters of support to assist with the applications. In principle the Councillors agreed they would support this refurbishment.

 **10. Willow Wood Play Area update:**

Once into the new financial year a replacement roundabout can

 be sourced and Cllr. McMillan reported that all is currently in order

 at the play area.

 **11. Defibrillators:**

Two defibrillators and steel cabinets have now been purchased, one to be fixed to a wall in front of the Village Stores and the other at the Training Shed in Pathlow. Cllr. Stewart currently has a list of 15 people wishing to have training in the use of these and it is hoped that Councillors, the shop owner and member of the Training Shed will also participate. The Village Hall Committee has offered free use of the Hall for the training. Dates are currently awaited from the Ambulance Trust who offer free training and quotations from a qualified electrician for fitting and connecting electricity to the cabinets.

 A Memorandum of Understanding has to be completed in order for us to become a WMAS accredited defibrillator site and this was signed by the Chairman.

 The Clerk confirmed that the Parish Council insurance policy automatically covers defibrillators.

 **12. Neighbourhood Plan Update:**

The Regulation 16 consultation was due to commence on 2nd March and run for six weeks until Friday 4th April. Following completion of the consultation Matthew Neal will collate all the necessary documentation and submit it to the Examiner by the end of April latest.

 **13. Road Traffic Items:**

*School Safety Zone*: A meeting was held at the school last week to discuss the report provided by Debbie Poynton resulting from the traffic data survey. In attendance were Mrs. Banyard, Mr. Harrison, Cllr. Ray, Cllr Massey, the Clerk and Mrs. Poynton. The various suggestions put forward by Mrs. Poynton in her report were discussed, some were not acceptable to the school and others were considered to be possibilities. Mrs. Poynton agreed to look into putting together a feasibility report highlighting what actions it may be possible to take, instead of reporting on what cannot be done, and will make contact with the Clerk as soon as possible.

 *Community Speedwatch scheme*: The Clerk advised that both Bearley and Snitterfield Parish Councils had confirmed an interest in this scheme and had suggested that in the first instance they should gauge interest from the parishioners in relation to training and carrying out speed checks.

 The Clerk joined Sarah from Great Alne Parish Council at a meeting with PCSO Becky Morris to learn exactly what the requirements are and all information has now been passed to Cllr. Massey on her return from holiday. Resulting from our leaflet drop eight residents had expressed an interest in taking part in this scheme.

**14. Payment of outstanding invoices:**

Cllr. Ray had been asked by the Clerk if she could be allowed to make BACS payments in the future. She is already authorised to make transfers between the parish council bank accounts.

 This was discussed and Cllr. Ray proposed that the Clerk be authorised to make BACS payments without seeking prior permission from the council for amounts up to £500.00 – any such payments to be listed in Parish Council minutes. For invoices in excess of this amount The Clerk must seek permission of the council before a BACS payment is made, either at a meeting or via email in between meetings and any payments must be listed in the Parish Council minutes. Seconded by Cllr. Fraser and agreed by all.

Cllr. Fraser agreed to update the Standing Orders accordingly.

Wilmcote Village Hall £ 38.50 (100565)

Mrs. E. Butterworth (expenses Oct – March) 243.87 BACS

R. Harrison (printing flyers) 41.00 (100567)

WILLOW WOOD PLAY AREA:

Playground Supplies Ltd 72.00 (100083)

NEIGHBOURHOOD PLAN

R. Harrison (printing) 39.00 (100031)

 **15. Councillors’ reports and items for the agenda for the next meeting:**

 Items for the next agenda to include:

 Defibrillators

 Willow Wood Play Area

 Neighbourhood Plan

 Road Traffic items

 Community Speed Watch scheme

 Parish Council Emergency Plan revisions

 Community Infrastructure Levy

**16. Date of next meeting:** 17th May 2017. Annual General meeting followed by ordinary Parish Council meeting.

No further business – Chairman closed the meeting at 9.00 p.m.

**County Councillor Report March 2017**

In the Spring Budget the Government announced an additional £2 billion grant funding to local authorities for adult social care. **Warwickshire County Council will receive £17.8 million** of this money over the next three years. This sum is in addition to the £134 million currently spent by the County on adult social care.

Adult social care is often regarded as just care of the elderly. In fact nationally more than 40% of the adult social care budget is spent on adults aged between 18-64, with 35% being spent [on people with learning disabilities alone](http://www.publicsectorexecutive.com/Search/learning%20disabilities).

The County also faces significant cost in caring for vulnerable children and in Warwickshire the fourteen most challenging children cost the County £7 million a year. This is to place the children in specialist homes of no more than two children in order to given them a stable home life and over time to reintroduce them into mainstream education and jobs.

The Home Office is reminding everyone who will be over 18 years on May 4 to make sure they are registered to vote. **The deadline for registration is Thursday, April 13**. Postal votes are gaining in popularity and if anyone is worried about getting to a polling station on May 4 please get in touch with me and I will ensure you are sent a **postal vote registration form**.

A new **training programme** is being offered to small independent retailers and those involved in building town centre partnerships in towns across Warwickshire. The training is free to those who sign up and, in return, businesses are being asked to dedicate time and commitment in order to improve their business and the wider town centre offer.  The three packages are**: Improve Your Business and Town Centre through Collaborative Working; How to Create Your Own Footfall and; Digital Business Skills for Retailers.** The training is being delivered by nationally recognised industry experts in each of these fields.  To find out more and to sign up for the training, details can be found at [www.eventbrite.com](http://track.vuelio.uk.com/z.z?l=aHR0cHM6Ly93d3cuZXZlbnRicml0ZS5jb20v&r=8217827590&d=3205823&p=1&t=h&h=743728fee23764f892c29adeff5e5450)

The Warwickshire Multi Agency Safeguarding Hub (MASH) is now fully operation for both vulnerable adults and for children. If anybody is at all **worried about someone** please provide details to Warwickshire MASH by telephoning 01926 414144. Lines are open from: Monday to Thursday: 8:30am – 5:30pm and Friday: 8:30am – 5:00pm.

For information only:

The following payment was made between meetings:

Tranter Training Solutions (Defibrillators) £ 3,840.00 (100564)