

**MINUTES OF THE PARISH COUNCIL MEETING  
HELD AT WILMCOTE VILLAGE HALL ON  
WEDNESDAY 16<sup>TH</sup> JULY 2014 - NO. 64**

**1. Record of Members Present:**

Cllr. Ray, Chairman, Cllr. Clarke, Vice Chairman, Cllr. Roberts Cllr. Mander, Cllr. K. McMillan, Cllr. A. McMillan, Cllr. Ledger and one member of the press.

PART MEETING: District Cllr. Sir William Lawrence.

**2. Apologies:**

County Cllr. John Horner.

**3. Written requests for Disclosable Pecuniary Interests where that interest is not already in the register of members' interests.**

No requests were received.

**4. Minutes of the ordinary Parish Council meeting held on 21<sup>st</sup> May 2014 and Special Parish Council Meeting on 30<sup>th</sup> June 2014:**

These were approved by all members and signed by the Chairman.

**5. Public Participation:**

There were no members of the public present.

**6. District & County Cllr. reports for information only.  
(Unless known in advance items raised for a decision will appear on the next agenda.)**

District Cllr. Sir William Lawrence reported that the public consultation period for the proposed submission Draft Core Strategy ends tomorrow. As of yesterday's date very few Developers have objected.

Cllr. Lawrence advised that there isn't any intention to increase the size of the Traveller site in Pathlow as the size of it already exceeds Government guidelines. No other Parish has suggested suitable sites for Travellers.

Cllr. Roberts said he felt the committee meeting discussion about the Burton Farm Solar Panel Farm proposal was poor. Cllr. Lawrence confirmed that 10 or 12 District Cllrs visited the site beforehand and travelled around in a double decker bus to consider all viewpoints. The outcome was that there were no valid reasons to refuse the application.

Cllr. Roberts went on to ask Cllr. Lawrence whether decisions are made at the pre-meetings held by District Cllrs.. Cllr. Lawrence advised that these meetings are for Cllrs. to share their views only and no decisions are made until they attend the Committee meeting.

Cllr. Roberts expressed surprise that the application for The Armouries is now going to Committee in view of the fact that the case officer has recommended refusal as have Wilmcote, Snitterfield and Bearley Parish Councils. Although Cllr. Lawrence did not want to enter into discussion on this application he did say that it is being considered at the East Area Committee instead of West Area and the new District Cllr. for Snitterfield suggested that it goes to Committee so that Cllrs. can discuss it in detail.

County Cllr. Horner advised the Clerk prior to the meeting that he would provide a written report within the next few days. The Clerk will include this as an appendix to the minutes.

## **7. Planning Matters – update on current planning applications and consideration of new applications:**

Planning application No. 13/02975/FUL Loughrigg Hardwick Rise Birmingham Road Pathlow Stratford-upon-Avon CV37 0ES: Construction of menage (private use only). Field to be cut and fill to provide level surface. – Permission granted.

Planning Application No. 14/00467/FUL Units 1 & 2, Pathlow Farm, Featherbed Lane Pathlow: Change of use from B1 to D2 for use as a Health & Fitness Gym. Permission granted with conditions as agreed.

Planning application No. 14/00871/FUL Stratford Armouries Ltd, Gospel Oak Lane, Pathlow: Use of land for the stationing of 100 holiday lodges. Pending consideration. To be considered at the East

Area Committee meeting on 23rd July 2014.

Planning application No. 14/00093/FUL 101 Aston Cantlow Road, Wilmcote: Proposed single storey extension to rear. Withdrawn – Householder Prior Approval not required.

Planning application No. 14/00816/VARY 17 Church Road, Wilmcote: Removal of condition 2 (short term holiday purposes only) to allow permanent residential occupation and variation of approved plans to include the erection of a 1m tall post and rail fence in relation to application No. 10.01573/FUL. Variation permitted.

Planning Application No.14/00536/FUL Burton Farm, Bishopton, Stratford-upon-Avon, CV37 0RW: Construction of a 4.4MW solar farm, associated equipment including three inverter stations, Control room, storage room, client switch room and a substation, underground cabling, security fencing, pole-mounted CCTV cameras and an internal access road. Permission granted.

Planning application No. 14/01487/REM 24 Marsh Road, Wilmcote: Application for approval of reserved matters relating to access, appearance, landscaping, layout and scale for the erection of one dwelling in association with outline planning permission 12/02855/OUT. Pending consideration.

The following planning applications were then considered:

Planning Application No. 14/01506/FUL Windyridge, 26 Marsh Road, Wilmcote: Single storey side extension.

Cllr. Mander proposed that this application be granted as the planned extension is appropriate to the property as shown on the plans provided. With a show of hands Cllrs. Ledger, Ray, Clarke, A. McMillan and K. McMillan were in agreement. Cllr. Roberts disagreed with this proposal on the basis that there is not sufficient information provided.

Planning Application No. 14/01720/VARY Stratford Armouries, Gospel Oak Lane, Pathlow: Removal of condition 4 of permission ref. 13.02711/FUL which states "The holiday accommodation hereby approved shall be operated only in conjunction with, and by the manager/curator of the Stratford Armouries Museum.

Cllr. Roberts proposed that no representation was necessary from the Parish Council for this application in the bordering Parish of Snitterfield. With a show of hands all Cllrs. were in full agreement.

A notification was received this afternoon, for information only, that a Rowan tree at Wilmcote C of E School requires felling as it is dead/dangerous and the Forestry and Landscape Officer has confirmed that this work is necessary.

## **8. Progress reports – for information only and are items not on the agenda:**

Parish Council Audit 2013/14: The Clerk advised that this has now been satisfactorily completed by the external Auditors.

Neighbourhood Plan: Cllr. Ray reported that a draft questionnaire has been prepared passed to the Assessor for comment and a report is awaited from the Planning Consultant.

The last communication received by the Parish Council from the Neighbourhood Plan Group was to advise that Tyler-Parkes had provided a quote and would be pleased to assist them. Cllr. Roberts was concerned that this would be inappropriate and Cllr. Ledger agreed it could create a conflict of interests. The Clerk was asked to contact Roger Harrison to enquire whether they are employing Tyler-Parkes as their Planning Consultants.

A grant of £4,253.00 has now been obtained and the Clerk confirmed that a cheque had been received from the Neighbourhood Plan Group refunding the balance of £316.00 unspent from the temporary funding provided by the Parish Council.

## **9. Correspondence received:**

- Free training events by SDC specifically for Parish and Town Councillors aimed specifically towards helping in the role of consultee to the planning process. The Clerk confirmed that Cllrs. Ledger, Ray and Clarke have been registered to attend.

- WALC advisory that WCC budget cuts could possibly result in a reduction in grass cutting in the next three years. The Clerk to contact Cllr. Horner to enquire what the intended plans are for future verge cutting.

- After the agenda had been circulated a request was received from Carole Zambonini, who runs the Alcester Dementia Café, to give a brief talk on what it means to be a Dementia Friend and how the local community can be involved. In the first instance it was agreed that the Clerk would ask Mrs. Zambonini if she could supply a leaflet providing some information for Cllrs. to read.

## **10. Willow Wood Play Area:**

Cllr. Ray opened this discussion by stating that from the various communications with our Insurers it appears the overall responsibility for a group of volunteers carrying out work for the Parish Council would lie with the Councillors.

Cllr. A. McMillan is keen to involve members of the community and arranged for a risk assessment to be carried out the result of this being that the risk is very low.

The Clerk confirmed she had obtained a copy of our current contractor's public liability insurance and this was considered to be adequate.

After some further discussion Cllr. K. McMillan proposed that our current Contractor continues to maintain the hedge for the present time. A quotation of £300.00/£400.00 to cover six or seven cuts per year, depending on growth rate, had been received. A vote was taken with a show of hands and Cllrs. Ray, Ledger, Mander, K. McMillan, Clarke and Roberts were in favour. Cllr. A. McMillan abstained.

Mrs. McCann had sent her apologies as she was unable to attend the meeting and Cllr. Ray said he would inform her of this decision.

Mr. Compton had proved a quotation of £1,020.00 for repairs to the fence where necessary. Cllr. Ray proposed that these repairs should be carried out and that new galvanised steel gates should be fitted. From information obtained from three gate suppliers the cost could be in the region of £1500.00 for supply only. The Clerk to ask Mr. Compton if he would be able to fit new gates and, if so provide a quote. Cllr. A. McMillan agreed to measure the openings and inform the Clerk so

that she could obtain quotations for supply only and supply and fix from the suppliers. All Cllrs. agreed with this proposal and once the information is available the Clerk will circulate it by email so that a decision can be made electronically.

#### **11. Stratford on Avon proposed submission Draft Core Strategy:**

Cllr. Roberts confirmed that the formal representation prepared by Tyler-Parkes on behalf of Wilmcote Parish Council has been submitted by letter and an acknowledgement received from Stratford on Avon District Council.

Our representation is one of objection on the basis that policies CS10, CS15, CS 16 and Development Proposal SUA.3 have not been based on the findings of robust evidence.

A further representation was forwarded by the Clerk objecting to proposed policies CS7 and CS24 and recommending an extension to these Policies to rationalise the public footpath network to remove paths that currently pass through the homes of families living in the area.

Copies of both representations will be posted on the Parish Council website.

Cllr. Roberts reported that Tanworth in Arden Parish Council has combined with other Parish Councils to form a group to preserve Green Belt land. They recently had a meeting Paul Lankester and Chris Saint and received a notification stating that the points they made had been noted and action may be taken.

#### **12. Risk Register:**

The items on the risk register were reviewed and it was agreed that no changes or actions are currently necessary.

#### **13. Stratford on Avon Gliding Club:**

Cllr. Ray had expressed concerns about a motorised glider flying over Wilmcote and asked the Clerk to contact Mr. Maksymowicz for confirmation that Wilmcote

has now been included on their mapping as a no fly zone.

Mr. Maksymowicz advised that they are still waiting for SDC to progress the planning application and confirmed that they will operate a no fly zone as part of the conditions associated with flying touring motor gliders. He expects the no fly zones to be formally adopted as a Section 106 condition attached to the planning permission.

Mr. Maksymowicz assures us that the motorised glider seen by Cllr. Ray was not theirs as it has not been flown for a good while and they are not allowing anyone else from anywhere to fly their touring motor glider into their site. They can only police their operational procedures once they have planning permission but the skies over Wilmcote are free for anyone to fly in.

#### **14. Reports received from residents:**

- Complaints about vehicles parking on pavements:

The Parish Council has been contacted by residents expressing concern about the number of vehicles parking and blocking pavements. It was agreed that the Clerk would prepare a notice for the next Village Vine asking residents to refrain from this activity.

- Footway light adjacent to the post box in Aston Cantlow Road obliterated by trees: Cllr. K. McMillan offered to try and find out who owns this land so that they can be asked to have the trees trimmed.

- Gate at canal towpath entrance leading away from Stratford:

It had been reported to the Clerk that this gate was in a dangerous state as the posts were loose and rotting. The Clerk passed this report to the Canal Trust and the gate has now been repaired.

- Foul drainage Station Road: It has been reported that there is a drainage problem in Station Road. It was agreed that this is not a matter the Parish Council can address and residents should contact Severn Trent.

- Increase in the number of burglaries in the Parish – what action are the Police/Neighbourhood Watch taking?

The Clerk had collated a list of incidents in Wilmcote and Pathlow over the past twelve months from the incident reports supplied by the Alcester South Safer Neighbourhood Team - the number of burglaries has increased significantly over the last few months and Cllrs. would like to know what action the Police are taking and if the Neighbourhood Watch are monitoring the situation. Cllr. A. McMillan said that the PCSO who managed the Neighbourhood Watch scheme has left to go to West Mercia Police and reports are not forthcoming. She will contact the Police to ask what actions they are taking.

- Enquiries whether the current planning permission covers the extended activities at Featherbed Stables, Featherbed Lane:

Mr. Kocon, Enforcement Officer, SDC reported that the owner has been advised by a planning consultant that the activities at the site comply with the planning permission for the site, with the exception of providing facilities for disabled riders. This has been acknowledged as requiring planning permission.

Mr. Kocon will be advising the owner that certain activities, proposed or on-going, are considered to fall outside the relevant permission and will need to be regularised if they are to continue.

The Clerk was asked to contact Mr. Kocon to enquire what the next step is and will a new planning application be required.

**15. Payment of outstanding invoices:**

Mrs. E. Butterworth (expenses April-July)

89.66 (1004440)



WILLOW WOOD PLAY AREA ACCOUNT

Playground Supplies Ltd	72.00 (100028)
SDC Lease	100.00 (100029)
Mr. G. Compton	400.00 (100030)

**16. Councillors' reports and items for the agenda for the next meeting:**

Willow Wood Play Area

**17. Date of next meeting: 17<sup>th</sup> September 2014.**

No further business – Chairman closed the meeting at 9.52 p.m.

For information only:

The following payments were made between meetings:

Wilmcote Village Hall	£	49.00 (100431)
Shakespeare Line		5.00 (100432)
Wilmcote School S137 donation		300.00 (100433)
Tyler-Parkes		864.00 (100434)
E.on		46.80 (100435)
Transfer to Neighbourhood Plan Account(grant)		4253.00 (100436)
C. P. Wheeler		60.00 (100437)
E.on		137.44 (100438)
HMRC (PAYE)		294.00 (100439)

WILLOW WOOD PLAY AREA ACCOUNT

Playground Supplies Ltd		72.00 (100027)
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## **Appendix - County Councillor Report**

Since my last report the new financial year has started and we are beginning to implement the savings that were required due to the Government not increasing the central grant and the Council deciding to limit the Council Tax increase to 2% per year for the next two years.

Our major challenge will be the implementation of the Care At that received Royal Assent in April. The Government is currently working on procedures and protocols and we do not yet know how much of the additional costs of delivering the service required by the Care Act will be supported by a Government grant. We know we have to fund care needs assessments and it is estimated it will cost an additional £2.5 million a year.

There are signs that Whitehall is being more directive with the way funding is allocated. Although the general grant has been frozen, Councils, from time to time, are asked to bid for extra funds for specific tasks. An example of this is the "Pothole Repair Fund" where Warwickshire has been awarded £1.5 million specifically for pothole repairs. As a result I have been asked to contact all my Parish Council and prepare a list of potholes that need filling. I hope that Wilmcote will see some long term problems sorted out due to this extra money.

I am pleased to report that the Community Grants scheme is being run this year and anyone who has a project that can be shown to support their local community they should make a bid for one of the £1,000 grants. The Parish Council has been sent forms. Projects supported included a projection screen for rural cinema in a parish hall, a speed camera for use by SpeedWatch groups across my Division, some parking defences on a piece of common ground.

John Horner