**MINUTES OF THE PARISH COUNCIL MEETING HELD AT WILMCOTE VILLAGE HALL ON WEDNESDAY 16th NOVEMBER 2016 – NO. 88**

1. **Present:**  Cllr. Ray, Chairman, Cllr. Stewart, Cllr. McMillan, Cllr. Fraser, Cllr. Massey seven members of the public and one member of the press.

Part meeting:County Cllr. Horner.

**2. Apologies:** Cllr. Lowis who was away on business and District Cllr. Lawton who was unavoidably delayed.

**3. Written requests for dispensation for Disclosable Pecuniary Interests where that interest is not already in the register of members’ interests.**

No written requests were received.

 **4. Presentation by Simon Beacham for proposed planning application at 8 Aston Cantlow Road:**

Mr. Beacham presented this proposal to build a three bedroomed flat roofed or mono pitched roof property to the rear of No. 8 Aston Cantlow Road on behalf of Mr. & Mrs. Worton. The purpose of this is for the applicants to move into a property more suitable as they grow older and would release the existing house for sale on the open market. The existing driveway would serve the new property and allow access to No. 8. The existing workshop on the land would remain. Pre application advice has been sought from SDC and, in its current form, the planning officer’s informal view is that of inappropriate development in the Green Belt unless special circumstances can be provided to outweigh the harm to the openness of the Green Belt. District Cllr. Lawton had also been approached and in his opinion this proposal would not be viable.

 Mr. Worton invited Cllrs. to visit the site if they wished to get a clearer idea of the setting. Cllr. Stewart arranged to go on Friday and Cllr. Ray said he would like to go next week.

Cllr. Ray thanked Mr. Beacham and Mr. & Mrs. Worton for providing a preliminary insight into their proposals and said that until more detailed information is available indicating the proposal supports all policies in the District Council Core Strategy, the Wilmcote Neigbourhood Plan, and satisfies infill criteria the Parish Council is not able to give a firm opinion at this stage.

**5. Minutes of the Parish Council meeting on 21st September:**

 The minutes were approved by all members and signed by the Chairman.

**6. Public Participation:**

 Mr & Mrs Stacey from Wharf Lane were attending to ask our assistance in contacting Orbit Heart of England about two very bright security lights that have been fitted on the wall of The Flats in Station Road. These lights are place high up on the wall and are shining into Mr. & Mrs. Stacey’s bedroom so that they are having difficulty sleeping. Mrs. Stacey has written to Orbit but received no response.

 Cllr. Horner suggested the Clerk contacts the Enforcement Dept. at SDC in the first instance to ascertain whether planning permission should have been obtained. Cllr. Stewart offered to pursue this with a contact she has at the Housing Association.

 **7. County & District Councillor’s reports:**

 A County Council report had been provided by Cllr. Horner prior to the meeting and is attached on page 7.

 Work to the budget should be completed at the end of November for presentation to the Council on 13th December. A balanced budget needs to be produced by about the 18th February 2017 but all hinges on the elections.

 Cllr. Horner was thanked by the Chairman for his offer of a small contribution towards a school safety zone in Church Road. He will also speak to the relevant officer at WCC to see whether extra lighting would be required as suggested at the meeting held with Ms Poynton, Traffic and Road Safety Group, WCC. Cllr. Horner advised that Balfour Beatty are insured to work on highways.

 **8. Planning Applications: update on status of current applications:**

 *Planning Application No. 16/02474/FUL* Knotty Grove Farm, Aston Cantlow Road, Wilmcote: Two storey rear extension. Permission granted.

 *Planning Application No. 16/02747/LDP* Stone Cottage, Old School Lane, Wilmcote: Construction of solid boarded sliding gate. Refused.

 *Planning Application No. 16/03132/FUL* Canada Bridge Stables, Wilmcote: Extension to existing single storey stable and erection of a single storey hay barn with associated hard standing. Pending consideration.

 *Planning Application No. 16/03196/LDP* Arden View, The Orchard, Wilmcote: Erection of a detached outbuilding for swimming pool, gym and home office.

 An opinion had been sought from our Consultant, David Holmes Planning Ltd. He felt that the Agent’s reasons for thinking the proposal is in line with permitted development rights are basically sound but would query whether the proposed home office is strictly within the terms of Class E of Part 1 of Schedule 2 to the Town and Country Planning General Permitted Development Order 2015 but this must be a matter for the judgement of the officers of Stratford District Council.

 Cllr. Ray proposed that the above query be raised with the planning officer and also should permitted development be granted a condition to be imposed that this development would never be converted to a residential property. Seconded by Cllr. Stewart and agreed by all Cllrs.

 Consideration was then given to the following application:

 Planning Application No. 16/03393/VARY Primrose Cottage, Featherbed Lane, Wilmcote: To allow the insertion of a kitchen into a building used for ancillary residential purposes. Cllr. Ray proposed no objection to this variation. Cllr. McMillan seconded the proposal and all were in agreement.

 **9. Progress reports:**

A property marking kit had been provided by SDC and Cllr. Massey agreed to take charge of this. The purpose of this is to enable residents to visibly mark their property so that it will be easily recognisable if it is stolen.

 Defibrillators: We are still awaiting news of our grant application. In the meantime the Clerk had made contact with the site manager at Mary Arden’s House who advised that The Trust would be happy to make a contribution of £150.00 towards the project if it goes through this year. The Chairman of the Village Hall would be happy to raise some funds from one of their events. Cllr. Ray suggested this should now be moved forward, checking locations out in the first instance and making contact with other local businesses such as The Training Hut in Pathlow and asking the owners of the village shop if they would be prepared to have a defibrillator sited on one of their walls.

 The Green: Mr. Wheeler who maintains The Green for us became aware that daffodil bulbs had been planted in a very random matter and in fact removed quite a few as it would have been impossible for him to mow properly. It transpired these bulbs were planted by the Scout group unaware that permission should have been obtained and an apology has since been received by the Clerk.

 The structure and sharing of the workload was in need of updating and Cllr. Ray put forward the following proposal:

 Activity/Topic Lead Councillor

 Planning matters: )

 SDC Core Strategy ) Cllr. Lowis & Cllr. Fraser

 Special Landscape Areas )

 Local Service Villages )

 Neighbourhood Plans: All Councillors

 Website: Cllr. Ray and the Clerk

 Standing Orders: Cllr. Fraser

 Legal matters: Cllr. Lowis

 Willow Wood Play Area: Cllr. K. McMillan

 Risk Register: Cllr. Ray

 Financial matters: Cllr. Ray

 Road Safety and Parking awareness: Cllr. Stewart – Pathlow

 Cllr. Massey – Wilmcote

 Crime Prevention: Cllr. Massey

 School Safety Zone: Cllr. Ray, Cllr. Massey, Cllrs. Stewart, Cllr. Fraser

 Defibrillators: Cllr. Stewart

 Emergency Plan and Emergency Box: Cllr. Stewart

 Wilmcote School Trust Fund: Cllr. Stewart

 All Cllrs. were in agreement to the suggested roles delegated to them.

Cllrs. Fraser and Massey would appreciate some planning training and the Clerk will see if there are any sessions coming up in the near future. In the meantime Cllr. Ray will update a document he drafted on planning guidelines for circulation to all Councillors.

 **10. Correspondence:**

 - Community Buildings Capital Grant Fund.

 - Warwickshire Quality of Life Report.

 - BT programme of intended public payphone removals. This will not apply to the one in Wilmcote as it is listed.

 - Volunteer Connect – online service.

 **11. Willow Wood Play Area update:**

As arranged, work began on the 26th September to remove the

 existing swing bay and install the replacements.

 Unfortunately the old swing bay was cut up into small pieces instead of being removed in a re-usable condition as agreed between Cllr. McMillan and Mr. Desbrough at Playdale Playgrounds. It had also been arranged that it would be stored in a container but this was not the case and it has now been removed by persons unknown.

 Cllr. McMillan is attempting to contact Mr. Desbrough to discuss the issue and in the meantime payment of the final invoice will not be made.

 **12. Draft Precept:**

Cllr. Ray had provided a draft to all Councillors prior to the meeting as a discussion document. There were one or two changes suggested including a suggestion from Cllr. Ray that we should extend our Precept to include some funding towards highway work to provide a school safety zone in Church Road and also towards obtaining and maintaining Defibrillators within the Parish.

 Cllr. Horner suggested that it would be a good idea to increase the Precept this year as they may be capped beyond 2017.

 Cllr. Ray will produce a final document with firm figures for approval ahead of the January meeting.

 **13. Emergency Plan:**

 An up to date emergency plan template has been acquired from WCC and Cllr. Stewart will look into completing it. Further discussion will take place at the next meeting.

 **14. Neighbourhood Plan Update:**

 Following a meeting Cllr. Ray and the Clerk had with Matthew Neal and Paul Harris,a new area designation application was submitted to SDC on 1st November 2016 and approved on 3rd November 2016. A repeat Regulation 14 pre submission consultation is now being undertaken. The neighbourhood plan submitted is the same version that was consulted on by SDC under Regulation 16 of the Neighbourhood Planning Regulations, back in July/August this year. No changes have been made to the Plan or any of the associated documentation in the intervening period. The completion date for the consultation is 5th January and it is anticipated that it will be reported to the February Cabinet. Examination will more than likely now take place the second half of April.

**15. Road Traffic Items:**

A meeting was held outside the school attended by Debbie Poynton from the Traffic and Road Safety Group at WCC.

 Following on from this a traffic data survey was carried out for one week and the next step is now for Debbie to meet with the Police and one of her colleagues to give consideration to a scheme to create a school safety zone. Cllr. Ray had put forward a suggested scheme to Debbie and this will also be considered.

**16. Payment of outstanding invoices:**

Getmapping Plc £ 33.60 (100549)

C.P. Wheeler (grass cutting) 30.00 (100550)

WCC (Traffic data survey) 302.51 (100551)

Wilmcote C of E School (S137 grant) 300.00 (100552)

St. Andrews Church (S137 grant) 300.00 (100553)

1st Wilmcote Scouts (S137 Grant) 300.00 (100554)

Citizens Advice Bureau (donation) 100.00 (100555)

NEIGHBOURHOOD PLAN:

R. Harrison (printing) 78.00 (100030)

 **17. Councillors’ reports and items for the agenda for the next**

 **meeting:**

 Items for the next agenda to include:

 Precept

 Defibrillator

 Willow Wood Play Area

 Neighbourhood Plan

 Road Traffic items

 Parish Council Emergency Plan revisions

**21. Date of next meeting:** 18th January 2017.

No further business – Chairman closed the meeting at 9.30 p.m.

**County Councillor Report**

**County Budget 2017-2020 is in preparation**. The assumption is that local government funding will not change in the Chancellor’s Autumn Statement due out on November 23 and the Council will need to find an additional £67 million annual savings by 2020. The challenge is severe and the Council is looking at radically redesigning the way services are delivered as a way of ameliorating the impact.

County Council and key strategic partners have launched a **second annual cyber crime survey** to assess the impact that online crime is having around the county.  This is to test if there is a change in the level of awareness of cybercrime.
The survey can be found on [https://www.surveymonkey.co.uk/r/RegionalCyber16](http://track.vuelio.uk.com/z.z?l=aHR0cHM6Ly93d3cuc3VydmV5bW9ua2V5LmNvLnVrL3IvUmVnaW9uYWxDeWJlcjE2&r=7218855085&d=2030999&p=1&t=h&h=c8f58eb50daa5159fd3edcaf0dc0e0e0)

A secret store of illegal cigarettes led to **prosecution** of a Rugby Shop and Save store owner. 25% of a sample of **ham and cheese pizzas** bought from 40 small takeaways from across the County and were found not to be ham or cheese.

A major new **business support service** for small and medium sized firms in Coventry and Warwickshire has been launched. The service is available to businesses with up to 250 employees.

A series of **child car seat clinics** will be held at supermarket car parks around the county, organised with the Police and the Good Egg Guide, as there has been a worrying increase was found in the number of children who were not being appropriately restrained in cars.

The gap in **life expectancy** between North and South Warwickshire is at its smallest in a decade. On average, life expectancy in Warwickshire for males (80.1 years) and females (83.9 years) is higher than both the national and regional rates. The gap in expectancy across the best and worst areas in the county is 17 years for men and 16 years for women.

John Horner

For information only:

The following payments were made between meetings:

Colemans Office Supplies £ 66.96 (100546)

Cheque cancelled - (100547)

C.P. Wheeler 60.00 (100548)

WILLOW WOOD PLAY AREA

Playground Supplies £4,950.00 (100075)