**MINUTES OF THE PARISH COUNCIL MEETING HELD AT WILMCOTE VILLAGE HALL ON WEDNESDAY 18th MAY 2016 – NO. 83**

1. **Present:**  Cllr. Ray, Chairman, Cllr. Stewart, Cllr. McMillan, Cllr. Fraser, County Cllr. Horner and one member of the press.

**2. Apologies:** Cllr. Lowis, Cllr. Shilvock, Mrs. Butterworth, Clerk, District Cllr. Lawton.

**3. Written requests for dispensation for Disclosable Pecuniary Interests where that interest is not already in the register of members’ interests.**

No written requests were received.

**4. Minutes of the meeting held on 23rd March 2016.**

Minutes were approved by all members and signed by the Chairman.

**5. Public Participation:**

There were no members of the public present.

**6. County Councillor’s report:**

 A report was received from County Cllr. Horner and this is attached on page 5.

**7. Annual Accounts of Wilmcote Parish Council for 2015/2016.**

 The Income & Expenditure account had been circulated prior to the meeting. This was approved by all and signed by the Chairman, Cllr. Ray, and the Responsible Financial Officer.

 The Annual Governance Statement had also been circulated prior to the meeting was approved by all. The Audit Commission Annual Return was duly signed by Cllr. Ray and the Responsible Financial Officer.

 Proposed by Cllr. Steward and seconded Cllr. McMillan.

**8. Planning Applications: update on current status of applications:**

*Planning Application No. 15/04499/OUT* Land to The North and West of Bishopton Lane, Stratford on Avon: Outline planning application with means of site access from Bishopton Lane and The Ridgeway for the erection of up to 500 dwellings safeguarding land for a single form entry Primary School, public open space and all other necessary ancillary and enabling works. Pending consideration.

 The following applications were then considered:

 *Planning Application No.16/01409/AGNOT* Gypsy Hall Farm, Aston Cantlow Road, Wilmcote: machinery and tool store.

 The application was considered consistent with the National Planning Policy Framework and it was proposed by Cllr. Ray that permission be granted. Seconded by Cllr. Stewart and agreed by all.

 After the agenda was circulated the following application consultations were received:

*Planning Application No.16/01080/FUL* Hill House*,* Birmingham Road, Bishopton Hill, Pathlow:Demolition of Hill House, erection of No. 1 dwelling and re-roofing of adjacent garage. It was proposed by Cllr. Ray that permission be granted subject to sole use of family and as in Green Belt no further development allowed. Any previous planning applications to be withdrawn. The proposal was seconded by Cllr. McMillan and agreed by all.

*Planning Application No.16/01277/FUL* Primrose Cottage, Featherbed Lane, Wilmcote: proposed conversion of ancillary building to a single dwelling. It was proposed by Cllr. Ray that permission be granted subject to the Highway Authority agreeing that there would be no impact on traffic on Featherbed Lane. Seconded by Cllr. Stewart and all on agreement.

*Planning Application No.16/01262/FUL* 65 Aston Cantlow Road, Wilmcote: conversion of outbuildings, relocation of chimney stack, replace flat roof with a pitched roof, relocation of front door and new canopy. It was considered that the application is consistent with the National Planning Policy Framework. Cllr. Ray proposed that the application be granted. Seconded by Cllr. McMillan and agreed by all.

 **9. Progress reports:**

Other than reports included in agenda items there were no additional reports.

**10. Correspondence:**

 - Consultation on main modifications to Stratford on Avon District. Submission Core Strategy 2014.

 - Election Notices: Police and Crime Commissioner – Statement of Persons Nominated.

 - New Audit scale of fees.

 - Consultation: proposed changes to planning process

 The following correspondence was received after the agenda was circulated:

 - A resident reported and provided photos of the loose sets/unsatisfactory reinstatement after Open Reach work adjacent to The Green. Both items reported to Highways.

 - Notification of WALC Induction Day 2nd July 2016. Cllr. Fraser to attend.

 - Communication from Richard Barnard concerning the way-marking of Public footpath AL79 to canal. Cllr. Ray expressed a non-pecuniary interest in this item and stood down handing the Chair to Cllr. Stewart. After some discussion it was agreed that the waymarking was adequate and Cllr. Stewart would report this to Richard Barnard.

**11. Lime Tree on The Green:**

A quotation has been received for the regular inspection and necessary work on the Lime Tree from Mr. Tombs. The quotation is for £225.00. Acceptance was proposed by Cllr. Stewart and seconded by Cllr. McMillan. All were in agreement.

**12. Parish Council Standing Orders:**

 This item was deferred to the next meeting as Cllr. Shilvock takes the lead on this matter.

**13. Willow Wood Play Area update:**

Following the routine annual and monthly inspections it is clear that two items need to be replaced as follows:

Carousel – due to safety concerns Playground Supplies have been instructed to remove this item. Replacement of this item is to be planned for 2017.

Swings (traditional swing plus basket swing) – due to concerns over the foundations of the existing swings and the swings themselves it was decided that all should be replaced with longer lasting and more robust replacements. These being a set of traditional swings and a separate set of toddler swings. After much debate the quotation from Playdale was supported by all Cllrs. Work on this item planned for 2016.

It was agreed that Playdale would be approached to give a quotation to provide monthly inspections of the Play Area.

All agreed that we should establish a five-year replacement plan based on the monthly inspection reports. This will enable us to programme work within the financial resources available.

Cllr. McMillan suggested that we consult all Parish residents on the type of equipment to be provided in the Play Area in the future. All agreed and Cllr. McMillan is to draft a survey for circulation.

**14. Neighbourhood Plan Update:**

Cllr. Ray reported that he had met Matthew Neal of SDC to discuss the next steps to finalise the Neighbourhood Plan. The Plan should now be complete by end of May 2016 ready for formal submission to SDC mid-June 2016. A number of steps remain to be completed but these will be undertaken by SDC. The Plan should be finally completed early 2017.

**15. Road Traffic Items:**

 Cllr. Stewart advised that she would be attending a couple of meetings in order to discuss traffic issues in the parish. The meetings are WALC area committee on 6th June and the Alcester/ Bidford Community Forum on 21st June.

 Cllr Stewart also advised that she would be contacting Cllr Shilvock again to find out contact details for organising speed awareness training.

**16. Parish Council Emergency Box.**

The Parish Emergency Plan contained within the Standing Orders makes reference to an emergency box containing a few items that may be useful during an emergency. Whilst the main Emergency Services would manage any incident, the emergency box may be useful to provide initial aid. After the meeting closed all Cllrs. inspected the emergency box which is kept in the loft of the Village Hall. The Clerk to the Council will undertake a review of the contents of the box to establish whether some items need to be replaced.

**17. Payment of outstanding invoices:**

 There were no outstanding invoices for payment.

**18. Councillors’ reports and items for the agenda for the next**

 **meeting:**

 Items for the next agenda to include:

 Parish Council Emergency Box

 Willow Wood Play Area

 Neighbourhood Plan

 Road Traffic items

 Standing Orders

**21. Date of next meeting:** 20th July 2016.

No further business – Chairman closed the meeting at 9.15 p.m.

# Aston Cantlow Division, County Councillor Report – May 2016

**Phillip Seccombe,** SoADC District Councillor has been elected the new Police and Crime Commissioner. As a Conservative we can expect him follow Government policy and take over the fire and rescue services from the County Council as soon as legislation has been enacted.

**Warwickshire County Council Trading Standards Service** has launched a new information campaign to warn consumers about the dangers of sharing their personal and financial information in marketing related questionnaires, surveys and “prize draw” forms. Research shows that consumers often inadvertently give "consent" to receiving marketing by post or telephone, perhaps not noticing the small print about how their information will be shared.

**Warwickshire Multi-Agency Safeguarding Hub** (MASH) has begun operations from its base in Warwick. Safeguarding children and adults is a priority for all agencies in Warwickshire and the issues and challenges it poses span far beyond the remit of any single organisation. The MASH brings together Children and Adult Safeguarding Services, the Police, Health services and other partners involved in safeguarding, in order to respond to the challenges posed by safeguarding our most vulnerable residents. The primary focus of the MASH will be on early engagement and providing support to potentially vulnerable children, adults and their families. It will do this by collating and sharing information through a multi-disciplinary team of professionals who asses risk, threat and harm in order to act swiftly to keep children, adults and families safe.

John Horner

For information only:

The following payments were made between meetings:

HMRC (PAYE) £306.60 (100519)

E.on (third of underpayment April)) 663.20 (100520)

SDC (bin emptying) 121.16 (100521)

SDC Website Hosting 253.02 (100522)

Wilmcote Village Hall 38.50 (100523)

E.on (third of underpayment May) 663.20 (100524)

E.on (third of underpayment June) 663.21 (100525)

Warwickshire Training Partnership 45.00 (100526)

Came & Co. (Insurance) 610.84 (100527)

WALC Membership 414.00 (100528)

C. P. Wheeler (Grass cutting The Green) 55.00 (100529)

Mrs. H. Martin (Internal Audit) 60.00 (100530)

Colemans Office Supplies 27.53 (100531)

Mrs. E. Butterworth (expenses Dec – April) 227.79 (100532)

WILLOW WOOD PLAY AREA

Playground Supplies Ltd £72.00 (100066)

Playground Supplies Ltd 72.00 (100067)