**MINUTES OF THE PARISH COUNCIL MEETING HELD AT WILMCOTE VILLAGE HALL ON WEDNESDAY 18th SEPTEMBER 2019 NO 104**

 **1. Present:**

Cllr. Ray, Cllr Shilvock, Cllr. Simmons, Cllr. E. Lee, Cllr. J.

 Lee, Cllr Stewart, Cllr. McMillan, seven members of the public and one

 member of the press.

 Part meeting: County Cllr Cargill, District Cllr. Shenton.

 **2. Apologies:** Cllr Fraser due to work commitments.

**3. Written requests for dispensation for Disclosable Pecuniary Interests**

 **where that interest is not already in the register of members’**

 **interests.**

No written requests were received.

 **4**. **To approve for signature the Minutes of the Parish Council meeting**

 **held on 17th July 2019.**

 These minutes were approved by all and signed by the Chairman.

 **5. Public Participation:**

The members of the public in attendance had an interest in either agenda item 13 The Masons Arms or agenda item 16 Road Traffic items.

 The Masons Arms - Community Right to Bid: An application submitted by the Parish Council in January 2017 was refused, the reason given is that there is another public house in the village. It was, however, noted that two or three other villages had been successful in their bids despite having two pubs. Cllr. Ray proposed that we should make another application and asked Ms Everson, who has some experience in these matters, if she would be able to help with completing the form. Ms. Everson agreed and all members of the Council supported the proposal.

 **Cllr. Ray to action**

 **6. County & District Councillors’ reports:**

 County Cllr. Cargill had provided a short report and this is attached on page 7.

 The Parish Council has received expressions of concern about the speed of traffic, and lack of consideration from some drivers, particularly along Church Road and past the school. Cllr. Ray again raised the subject of a short stretch of footpath being created on the opposite side of the road to the school and also asked if the possibility of a reduction in traffic speed between, say, the school and shop could be re-visited. Cllr. Cargill will make enquiries initially and then make arrangements to pay a site visit.

 District Cllr. Shenton provided a copy of his full report and this is attached on page 8. He did briefly mention recycling and single use water bottles and more information is available in his report.

 Cllr. Shenton reported that he had received a request from the owner of No. 2 Stone Pits Meadow to visit her property and he asked the Clerk if she would accompany him. Unknown to both until arriving at the property the planning officer had also arranged to attend.

 Cllr. Lee expressed concern at the Clerk attending a site visit where a District Councillor and Planning Officer are present as he considers it important that a Parish Councillor should attend. The Clerk should find out who is available, albeit sometimes at short notice, to attend to represent the Parish.

 Cllr Shenton apologised saying it was not his intention to cause any

 trouble and the Clerk was attending at his request.

 Councillors can actually pay a site visit, or have a look at the property from the roadside, for any application. Prior arrangements with either the Agent or applicant must be made for an on-site visit.

 Cllrs. Shilvock and Simmons have agreed to put together some draft wording for the Standing Orders relating to Councillors making site visits in relation to planning applications.

 **Cllr. Shilvock and Cllr. Simmons to action.**

 **7.** **Planning Applications: status of current planning applications:**

 *Planning Application No. 19/01543/LDE* 22 Glebe Estate, Wilmcote: Use of land for the parking of up to 4 domestic vehicles (including caravans, campervans and other vehicles) in connection with the residential use of No. 22 Glebe Estate. Pending.

 *Planning Application No. 19/01628/FUL* Land to the rear of 8 Aston Cantlow Road, Wilmcote: Erection of one dwelling and associated works. Permission refused.

 *Planning Application No. 19/01517/FUL* The Wharf, Wharf Lane, Wilmcote: Single storey front extension. Permission granted.

 *Planning Application No. 19/01818/FUL* 145 Aston Cantlow Road,

 Wilmcote: Alterations to roof to form adequate living accommodation

 on first floor including associated internal alterations. No proposed

 increase in volume. Permission granted.

 *Planning Application No.19/00968/FUL* The Training Shed, Unit 1

 Pathlow Farm, Featherbed Lane, Pathlow: Application for permanent

 use as health and fitness facility (class D2 use) following expiry of

 condition 1 of permission 14/00467/FUL. Permission granted.

 *Planning Application No. 19/01625/FUL*Poplar Cottage, Birmingham Road, Pathlow: Conversion and change of use of former garage building to use as a holiday let and insertion of dormer window. Permission granted.

 *Planning Application No. 19/01864/VARY* 2 Stone Pits Meadow, Wilmcote: Variation of condition 4 of the application 18/03457/FUL to remove obscure glazing condition. The deadline for representation was between our meeting dates and this application was therefore considered electronically with an agreed recommendation to refuse.

 Subsequently further information and photographs were provided by the Case officer, following a site visit, confirming that she does not consider there would be any harm to the neighbouring properties if the window remained plain glass and asking the Parish Council to reconsider our objection to the removal of the condition. Cllr. Ray proposed, in view of the information provided, a new submission of no objection to the removal of the condition. This was agreed by the majority of Councillors.

 The following application was considered:

 Planning Application No. DISC/00525/18 for discharge of conditions: Wheelers Cottage, 1 Church Road, Wilmcote.

 The planning department has introduced a new procedure where Parish Councils will be consulted when a discharge of condition application is submitted for stone samples/panels, allowing the Parish Council to make comment on the stone proposed. The relevant application reference is *07/03042/FUL* and the building works were carried out some considerable time ago, apart from a small section which has recently been satisfactorily completed following discussion between the owner and planning officer in view of the delay.

**8. Correspondence:**

- Alcester South SNT flyer

 - Walk of Hope for Brain Tumour Research on 28th September 2019

 - External Auditor Report and Certificate 2018/19.

- Thank you letter from 1st Wilmcote Cub Scout Pack for the donation from the Parish Council in the last financial year.

 - Temporary closure of C41 Station Road/Featherbed Lane on 13th and 20th October 2019.

 - Advisory: 8th May 2020 will be a Bank Holiday to celebrate the 75th Anniversary of VE Day. Cllr. J. Lee volunteered to organise an event providing there was ample support from other groups in the parish.

 The following items were received after the agenda was circulated:

 - Invitation to Cake Not Hate event in Leamington on 19th October 2019.

 - Notification that applications are being accepted for the second round of WCC’s Councillors’ Grant Fund 2019/20.

 **9. Progress report:**

*Bank Mandate*: It transpired that mandates for parish councils cannot be completed online. The Clerk provided a new mandate for the Cllrs. to complete and this will be delivered to HSBC in Stratford for approval. **Clerk to action.**

*Grass areas at entrance to Glebe Estate:* It has now been confirmed by WCC that these two areas are indeed adopted highway and SDC arranged for an initial cut to be carried and for the areas to be added to their routine cutting regime.

 *Glebe Estate parking:* District Cllr. Shenton will be looking into the regulations regarding disabled parking notices with SDC.

 **10. Canal Towpath:**

Permission was obtained from the Canal & River Trust to site a new litter/dog bin at the entrance to the towpath where the moorings have recently been upgraded

 **11. Grant funding applications:**

Twoapplications were received, one from the Village Hall Committee for a grant towards a new alarm system and the other from the 1st Wilmcote Scout Group for an air inflated tent that the children can erect themselves.

 After some consideration Cllr. Shilvock proposed that £300.00 be offered to each group, seconded by Cllr. Simmons. All were in agreement.

 **Clerk to action**

 **12. Mary Arden’s Car Park Proposal:**

This item was deferred.

 **13. The Masons Arms Public House:**

Cllr. Ray had produced and circulated a draft letter prior to the meeting addressed to Enterprise Inns/Ei Group plc asking for assurance that this facility will be protected and restored. Councillors indicated their approval electronically and the Clerk was asked to arrange for this to be sent to coincide with the results of a survey being carried out in the parish organised by two residents.

 **Clerk to action**

**14. Site Allocations Plan Consultation:**

Cllr. E. Lee attended a briefing hosted by the District Council and provided Councillors with a comprehensive report prior to the meeting. The report is attached on page 11. In conclusion it appears that Wilmcote is not on any list of specific proposals in the Site Allocation Plan and at this stage it was agreed that it is not necessary to complete the consultation document.

The meeting was halted, having reached two hours, and Cllr. Ray asked all present if they were prepared to continue with the remainder of the agenda. All were content to do that.

**15. Willow Wood Play Area update:**

As it has still not been possible to find an alternative company to carry out monthly visual inspections, Cllr. J. Lee proposed continuing with Playground Supplies Ltd. at their revised charge of £120.00 per month. Cllr. Ray seconded the proposal and all voted in agreement.

 Some minor faults were reported in the latest inspection and repairs are in hand.

 Cllr. J. Lee has agreed to prepare a five year plan and Cllr. Shilvock suggested that residents be invited to put forward their suggestions for new equipment as and when replacements are required.

 **Cllr. J. Lee to action**

**16. Road Traffic items:**

Concerns about traffic speeds, the possibility of a reduction to 20mph between the school and the shop, and the lack of footway opposite the school leading to Manor Drive were raised with County Cllr. Cargill in agenda item 6.

 Cllr. Fraser had provided a short report regarding the Speedwatch scheme and some suggested signage. This had been circulated to all Cllrs. ahead of the meeting. Cllr. E. Lee had also provided some information on signage he had seen. Cllr. Shilvock feels that signs alerting motorists to concealed drives in Pathlow on the A3400 should be considered. It was agreed that Cllr. Simmons, Cllr. J. Lee and Cllr. Shilvock get together and prepare a draft project plan for consideration.

 **Cllrs. Simmons, J. Lee and Shilvock to action**

 **17. Lime Tree on The Green:** An inspection is now due to be carried out to identify any work that may be required to the tree. The Clerk had left a message for Jason Tombs in the WCC Foresty & Landscape Dept asking him to pay a site visit.

 **Clerk to pursue**

Whilst on the subject of The Green, Cllr. Simmons reported that the door to the telephone kiosk cannot be opened. Cllr Ray asked the Clerk to contact BT for remedial work to be carried out.

 **Clerk to action**

 **15. Items for the agenda for the next meeting:**

 Pathlow Traveller Site

 ANPR cameras

 Project plan for signage

 **16. Date of next meeting:** 20th November 2019.

*No.*

No further business – Chairman closed the meeting at 10.00 p.m.

**County Councillor report**

**Reserved sites**. This is going through cabinet shortly. We are obliged by Government to have a reserved sites list in the event of losing our 5YHLS or being asked to provide additional overspill housing for say Birmingham or Coventry. This is a backup only in the event that a major site does not come forward (i.e. Long Marston or Gaydon) We are working to ensure that these schemes do come forward within the core strategy timescales. The reserved sites account for 20% of the original allocation of 14600 homes in the plan period.

**Finance.**. Due to the unknowns around government grant funding a 5 year rolling programme has been adopted meaning that estimates can be changed as conditions change. There are an estimated £29m cost savings needed over the plan period from 2020 to 2025 however this is all dependant on the grant from government which will be coming out soon.

Reserves are in good shape and a full programme of works is still intended.

**Climate emergency** agreed both at WCC and SDC. This will have an impact on all residents of the District. Note that this will affect all SDC policy decisions however if there are national policies we want to see changed then we will need to lobby government to make the appropriate changes.

**A46 update**

On the Binton/Billesley cross roads I have held a meeting with the developers who have provided me with supporting evidence of their scheme. I am taking expert advice in how or if I can maintain my opposition to the scheme.

**District Councillor report – as at 09/09/2019**

August is very quiet in terms of Council meetings and business as many residents (and their children),Council officers and Councillors are on holiday and it has felt a little surreal at times as the contrast with the first 3 months of my term, could not have been greater.

It has given me time to reflect though on what has happened and what is coming up and the big news was the Climate Emergency motion.

**Climate Emergency**

On Monday 15/07/2019 a motion was presented to the full Council meeting, with cross party backing, that **we should declare a climate emergency with the aim to be carbon neutral across Stratford by 2030.**

I fully support the aim and the motion, but we must be honest and say that this is mammoth task and will involve big changes for us all. This is a declaration of a lifestyle change which has implications for absolutely everyone in the district.

Apart from the obvious lifestyle changes such as leaving the car at home and walking, using the bus or a bicycle to get around on, there are other everyday changes that can be made that will also help to make Stratford District a “greener” place to live.

We need to adopt a healthier lifestyle being more careful about wasting food and food waste.

We also need to reduce the use of single use bottles. If for one day a week just 10% of us (in the UK) filled up our water bottles with tap water and reuse the bottle, we would reduce the number of single use bottles by 340m…a staggering difference for such a small change in our habits.

In additions simple things like putting the waste in the correct bins so that much more goes to recycling and composting help. You may not know this but up to 34% of waste in the grey/black bin is compostable such as food and should be in the green bin. All paper and card should be in the blue bin.

We are good at recycling and composting being 10th out of 345 local authorities but the recycling rate has stagnated at 60% and with a little bit more care over where waste is put it could be up at 70% making us the best and leading authority in recycling/composting.

Full details of what should be in each bin is on the Council’ website and I will be talking more about this as the month’s go by as Waste is part of my portfolio and is a key issue.

You should see more advice being filtered out by the Council as we need to be proactive and a leader on the “green” issue.

**On the subject of single use bottles**

I have been in touch with the REFILL scheme which is supported by water companies and set up a group to coordinate this within the Stratford District . This basically aims to encourage people to use refillable bottles rather than buying water and at the same time encourage shops and businesses to refill peoples water bottles with tap water for free. At present we have 19 businesses around Stratford (including big names such as Costa, Greggs and Premier Inns) and need lots more. They display the Refill sticker in a prominent place and anyone can have their bottle refilled for free. I would like to not only have this scheme in the Town Centre but all over Stratford District. There is an article in the Stratford Observer this week (w/c 16/09/2019)

**Material Recycling Facility (MRF) at Ettington**

This turned out to be a real eye opener as it highlighted some of the issues that an MRF faces when the contents of our blue bins arrive at the facility.

There is a lot of waste being put into the blue bins that shouldn’t be there.

I saw pushchairs, food waste, unopened black plastic bags full of rubbish and lots more. This has to be removed manually by a team of people who stand beside the fast moving conveyor belts. They work quickly as the big items have the potential to damage and/or stop the process and it is dirty work and the surprising point is that staff turnover is low despite the conditions that they work in and that mnay of us would not want to work in.

The process from there onwards is a series of shaking, vibrating, air blowing and sensors that pull the material into other hoppers where it is baled and then sent off to the recyclers. This is a obviously a simplified view of my visit that lasted a number of hours as I watched the progress of our waste.

One team has to empty a sample batch of our waste onto a large table and there they sort it manually and then work out the percentages of each type pf waste which is then fed back to each Council. This again is not pleasant work.

There are obvious warnings of rats but I never saw any and generally considering what is happening there, the facility is clean and safety is high on everyone’s list. Accidents are rare, usually minor cuts apparently.

**Speeding and road safety**

It seems that the most favourable option might be to persuade the County Council Highways to install pinch points or possibly rumble strips and I’m aiming to talk to County over the coming months to see how practical this really is and what other options are available.

In the meantime each Parish should e mail the address below and ask for speeding through their village to be put on the forum as a subject on which everyone can vote.

Alcesternorth.snt@warwckshire.pnn.police.uk

Once on there we need as many residents to go on line and vote for this, If it gets into the top 3 then it will be put to the camera van team and with a bit of luck they will come out at the right time and use their speed guns to great effect.

The other alternative is to encourage your Speedwatch Group to set up on a regular basis. As everyone is a volunteer and we all have other issues to deal with on a daily basis, I know how difficult this can be but the Group can make a positive difference.

**Grass Cutting**

Please let me know if an area fails to get a cut when you expect it and I will investigate this. I have asked the Council officers to produce a map and timetable for each Parish so that we know what is going to be cut and when. Details should already be on the website.

**Johnson’s service no 20 from Stratford to Shirley to Stratford**

This was potentially very bad news when it became apparent that the service might be discontinued as from 1st September and, as John Johnson had raised this with me, I notified each Parish clerk within the neighbouring wards/parishes where they are close to the route. Thankfully as you will know, by now, an agreement was reached between the County Council and Johnsons and the new service, starting in September will be rebadged to the X20 and will run from Stratford to Solihull and onto Coventry, potentially an even better bus service as we are now connected to Solihull (and then Birmingham) and Coventry. I thank John Johnson and his team and the County Council for coming up with a solution to the problem.

**UBUS**

I am a big fan of UBUS which is the “dial a ride service for all ages in the Stratford District”. This service is for everyone in our Parish as the rules are simple, if you cannot access public transport because of mobility problems or other issues or you live in an isolated location with no or infrequent services then you can use it.

I have some leaflets which I can e mail or you can go onto the Council’s website to get more details. At present it runs Monday to Friday 9.30 to 2.30 but as from May next year there will be an expanded service and bus passes would then be able to be used on the service. Details on how to use the service and register are on the website but any questions then feel free to contact me.

**Gypsy & Traveller sites**

This is definitely a big issue that the District is finding difficult to resolve. The problem is finding suitable sites of the right size as experience tends to show that sites with more than 15 units on are not desirable.

The second issue is finding landowners willing to put land forward for such sites.

It would seem that the County Council are going to go alone on this whereas we were hoping that a joined up approach could be the way forward. We can only hope that this situation is resolved soon as sites will be needed and there is some pressure to do so otherwise we could see caravans being pitched where we don’t want them. The solution is definitely not to expand the site at Pathlow, in fact the recommendations specifically advise against this.

**Site allocations**

Reserve sites have been published during the summer and if anyone has any queries on this then contact me and I’ll try my best to answer them or I will someone in Planning who can help.

**Core Strategy**

The aim is to produce, over the next 3 years, a brand new Core strategy rather than keep updating the current one all the way to 2030.

**Corporate strategy now renamed Council Plan**

The final stages of this are being discussed and will published very soon and will set out the aims and aspirations of the Council from now until 2023 and then 2030. The plan will highlight what we as a District Council plan to do and how we plan to do it. It has been produced by talking to stakeholders such as businesses and educational establishments in the district, staff, and focus groups so whilst it can never be perfect for everyone it at least reflects a good cross section of opinion.

**Surgery**

I have had a muted response to this even though it was in the “Village Vine” so I’ll make another request, via yourselves, for feedback on this and whether it would be useful to set one up on a bi monthly or quarterly basis.

**Residents can call me anytime and I will always do my best to help. My mobile number is 07971 343074 and my full details are on the Council website.**

SITE ALLOCATION PLAN

Proposed Submission Consultation

The Site Allocation Plan sits alongside the Core Strategy and once adopted will form part of the Development Plan for Stratford on Avon. These documents alongside the Neighbourhood Plans set out the principals and policies against which planning applications are judged. It is important to note the Site Allocation Plan is subservient to the Core Strategy and  does not include job numbers and housing requirement, it is a series of additional proposals to the Core Strategy and its a second tier plan.

The Site Allocation Plan is split into the following sections:

\* Reserve Housing Sites

\* Self Build and Custom Build Housing Sites

\* Employment Enabling Sites

\* A46 Safeguarding

The anticipated timetable for preparing the  plan was set out as follows:

\* Scoping consultation                                                         August   2014

\* Revised scoping & initial options consultation                  January   2018

\* Further focused consultation                                             February 2019

 \* Proposed submission consultation                                    August   2019

\* Submission to Secretary of State for examination         December 2019

\* Examination                                                                     Spring    2020

\* Adoption                                                                          Summer 2020

Identifying Reserve Housing Sites:

Approximately 3000 homes have been identified on the reserve housing sites. These sites will be released is Councils monitoring shows there is likely to be undersupply of

housing or that the Council accepts that additional housing is required to be accommodated within the district by 2031.

In accordance with policy CS16 Housing Development in the Core Strategy the four purposes for identifying reserve housing sites are as follows:

\* To rectify any shortfall in housing delivery in order to maintain a 5 year supply of housing land in Stratford on Avon

\* To contribute to meeting any identified additional need for housing in relation to a net growth in jobs at Jaguar Land Rover arising from development of the employment allocation at  Gaydon/Lighthorne Heath.

\* To contribute to meeting within the district any identified shortfall in housing across the Coventry/Warwickshire HMA.

\* To contribute to meeting any shortfall in the Birmingham HMA

It should be noted that all the purposes of reserve sites apart from maintaining a five year housing land supply represents an increase in the district housing requirements identified in the Core Strategy for the period upto2031. In order to be equitable the number of dwellings for these sites up to a total of 3000 has been distributed equally to them.

RESERVE HOUSING SITES

Proposal is to release 20% of the14600 rounded off as 3000 to be  distributed as a maximum of 600 for each purpose stated above totalling  2400 and 600 spare capacity

Proposed Reserve Site Settlements are as follows:

Alcester 180

Bidford 354

Brailles 15

Clifford Chambers 48

Ettington 75

Fenny Compton 150

Gaydon 69

Halford 24

Hampton Lucy 15

Illmington 66

Lighthorne 6

Long Compton 27

Long Marston 72

Loxley 21

Maple Boro Green 66

Moreton Morrell 51

Long Marston 72

Oxhill 21

Quinton 135

Salford Priors 108

Stratford on Avon 825

Studley 21

Tiddington 15

Tysoe 96

Welford 81

Long Marston 30

EMPLOYMENT ENABLING SITES POLICY

This relates to 'light industry'

Due to  high rental value of new employment sites and loss of existing smaller employment premises to other uses the Site Allocation Plan policy looks to support proposals for the development of such employment premises.

\* To demonstrate no alternative within, adjacent to or in close proximity

\* 10% affordable floor space

\* Remove PD rights

SPECIFIC PROPOSAL LIST

South of Alcester Road

Atherstone Airfield

East of Shipston Road

SOA Gateway

Rother Street/Grove Road/Greenhill Street

Land at Stratford College

Studley Centre

High Street Studley

Napton Brickworks Rural 1 housing

University of Warwick Wellesbourne Campus Rural 2

Quinton Rail Tech Centre Long Marston Rural 3

A46 Safe Guarding at Wildmoor,Bishopton

SELF BUILT & CUSTOM BUILD SITES

The Council is required to maintain a register of people who are looking to acquire serviced plots of land to either directly organise the design and construction of new homes for themselves to occupy or work with a specialist developer to deliver homes that meet their specific requirements. At present the register has been increasing and currently stands at 150.

The Site Allocation Plan allocates a number of sites for these purposes and sets out the criteria for assessing the acceptability of such schemes. The Plan needs to make provision for up to 2031.

PROPOSED LIST

North of Allimore Road  Alcester 15 plots

East of Shipston Road 15plots

South of Church Street Hampton Lucy 10 plots

West of Bush Heath Lane Harbury 10 plots

North of Collingham Lane Long Itchington 10 plots

North of Dog Lane Napton-on-Hill 5 plots

West of Coventry Road Southam 10 plots

West of Jubilee Fields Stockton 15 plots

North of Millers Close Welford 10 plots

BUILT UP AREA BOUNDARIES

The purpose of built up area boundaries is to distinguish between land inside a settlement where new development is acceptable 'in principle'

and land outside a settlement where development is generally not acceptable. The boundaries are set out within the Site Allocation Plan are promoted to ensure settlements have a consistent approach when determining planning applications. In the case of Wilmcote as the Neighbourhood Plan is already adopted the Site Allocation Plan will not deal with issues which have been addressed such as identification of reserve housing sites or the definition of built up area boundary.

In conclusion Wilmcote does not appear to be on any list of specific proposals in the Site Allocation Plan.

For information only

The following payments were made between meetings:

HMRC (PAYE) 377.40 BACS

E.on maintenance 137.44 BACS

E.on energy 165.90 BACS

David Holmes(18.19) 294.00 BACS

WALC Training (1 member) 35.00 BACS

E.on energy 171.42 BACS

C.P.R.E. subs 36.00 BACS

SDC Election 100.00 BACS

WALC Training (4 members) 90.00 BACS

WILLOW WOOD PLAY AREA

Playground Supplies (Inv 5745) 144.00 BACS

Playground Supplies (Inv 5765) 144.00 BACS

SDC Lease 100.00 BACS

David Woodman repairs 200.00 BACS

Playground Supplies (Inv 5782) 144.00 BACS