**MINUTES OF THE PARISH COUNCIL MEETING HELD AT WILMCOTE VILLAGE HALL ON WEDNESDAY 19th JULY 2017 – NO. 92**

1. **Present:**  Cllr. Ray, Chairman, Cllr. Stewart, Cllr. Massey, Cllr Fraser, six members of the public and one member of the press.
2. **Apologies:** Cllr. McMillan and Cllr. Lowis and County Cllr. Cargill.

**3. Written requests for dispensation for Disclosable Pecuniary Interests**

 **where that interest is not already in the register of members’ interests.**

No written requests were received.

 **4. Car Parking in Wilmcote:**

Abi Moore and Mark Ratcliffe, representing the Shakespeare Birthplace Trust, have been looking into the car parking situation at the Farm and how they might be able to alleviate some of the growing problems with car parking in the village. Prior to the meeting Ms. Moore supplied a draft plan to the Council summarising their initial ideas.

 The plan is to extend existing facilities by providing additional parking spaces in the neighbouring field situated to the North East of the existing access from Station Road. The object is to provide an adequate number of spaces and more easily accessible parking on site at Mary Arden's Farm in view of increasing visitor numbers. This would significantly reduce the usage of the current overflow facility located across the road and the increase in numbers of visitors parking on the road causing issues for residents. The current overflow car park across the road would then only be used at Bank holidays and for special events if necessary.

 Cllr. Massey declared a non-pecuniary interest in this matter as she and her husband live next door to the field in question and have concerns about the proposals. Some discussion took place, various questions were asked by the Councillors and members of the public and were answered by either Ms. Moore or Mr. Ratcliffe.

 Cllr. Ray advised that since The Shakespeare Trust first approached us we have also received a request from Mr. Russell- Wilks of Godfrey Payton, on behalf of Mr. & Mrs. Tucker, to meet and discuss contributing to a solution to the problem of lack of car parking in Wilmcote.

 Unfortunately Mr. Russell-Wilks was unable to attend this meeting and Cllr. Ray therefore proposed that it would be sensible to have an initial informal meeting with this gentleman, Ms. Moore, Mr. Ratcliffe and Councillors to put forward ideas and suggestions so that both parties could put forward positive proposals at the September meeting. Cllr. Ray pointed out that we do not need two car parks in the Station Road area and perhaps there could be a combined proposal for consideration. In the meantime he suggested that Mr. & Mrs. Massey should have a separate meeting with Ms. Moore and Mr. Ratcliffe to express their concerns as neighbours.

 These suggestions were agreed by all present and the Clerk was asked to arrange a suitable date for the initial informal meeting.

 **5. Wilmcote Parish Council Emergency Plan:**

 Cllr. Stewart arranged for Michael Enderby, Head of Coventry Solihull and Warwickshire Resilience team to attend the meeting and provide an overview of Emergency Planning for Parish Council’s, what they should consider and what it’s all about, covering things like the Personal Resilience Programme, Home Emergency Plan and what impact that this then has at Parish Council level.

 Cllr. Stewart then asked Councillors to comment on the draft plan, specifically on the highlighted sections which is where she needs local input. Mr. Enderby advised at this point that it is particularly important to have a support network for the community and details of any vulnerable residents who may require assistance in an emergency.

 Cllr. Ray suggested that a special meeting should be arranged to organise a committee and decide on how to engage with the community. Mr. Enderby said that if we wished a member of the CSW team would come along assist.

 Mr. Enderby then left the meeting and Cllr. Ray thanked him, on behalf of the Council, for attending.

**6. To approve for signature the Minutes of the Special Parish Council meeting relating to the School Safety Zone on 17th May 2017, the Minutes of the Annual General and ordinary Parish Council meetings on 17th May 2017 and Special Parish Council meeting held on 19th June 2017**.

 These minutes were approved by all members and signed by the Chairman.

**7. Public Participation:**

 Four members of the public attending the meeting had an interest in agenda item 4 above. All except two of them left the meeting after that item had been discussed.

 Mrs. Norris was attending in relation to her planning application

 and, with agreement of the Councillors, Cllr Ray brought forward this item to enable her to answer any queries

 After the agenda had been circulated an Amendment notification was received relating to Planning Application No. 17/01447/FUL stating:

 Fencing along the side boundary (retrospective) included within application

 Re-modelling of ground floor rear extension

 Re-modelling of front porch and bay window.

 Clarification of porous material to be used for driveway.

 Councillors considered these amendments and Cllr. Ray proposed that the following response be sent to SDC:

 Due to the contour of the land the Parish Council is in favour of the higher fence in this situation, for both safety and privacy reasons. The Parish Council also supports the other proposals listed above.

 Cllr. Stewart seconded the proposal and all were in agreement.

 Mrs. Norris thanked the Councillors and left the meeting.

 CCTV cameras as noted in agenda item 13. As Mr. Hardy was attending the meeting Cllr. Ray, with the agreement of the Councillors, brought this item forward.

 As a result of our enquiries, the District Council confirmed that they operate a CCTV Scheme, of which only larger parishes such as Henley and Beaudesert, Bidford-on-Avon and Wellesbourne are partners. It was agreed that it would not be practical for the Parish Council to control its own scheme and that householder’s should take responsibility for their own security.

**8. County & District Councillor’s reports:**

 County Cllr. Cargill provided a report ahead of the meeting and this is attached on page 8.

**9. Consultation on Site Allocations Plan – Preparation of Built-up Area Boundaries for Local Service Villages:**

Cllr. Ray had looked at the built up area boundary for Wilmcote and made a few changes in line with the guidelines for defining built up area boundaries as shown in Annex 3.  He has marked on the attached map suggested changes shown in red. This was circulated to all Cllrs. prior to the meeting for comment. Cllr. Stewart appreciated that Pathlow would not be included as part of the Local Service Village but felt that it should be noted that the Parish Council covers Pathlow as well as Wilmcote. No further comments were made. Cllr. Ray agreed to complete the applicable form and return it with the adjusted map for the Clerk to forward to the District Council.

**10. Consultation on Draft New Code of Conduct for Councillors:**

Cllr. Ray proposed that Wilmcote Parish Council’s response should be that we would be agreeable to adopting the new model SDC Code of Conduct based on the draft provided. Cllr. Fraser seconded the proposal and all were in agreement.

**11. Planning Applications: status of current planning applications:**

*Planning Application No. 17/01034/FUL*141 Aston Cantlow Road: Two storey extension to front and single storey to side and rear.Permission granted.

*Planning Application No.* 17/01267/OUT 1 The Orchard, Wilmcote: Outline application with all matters reserved except for access for the erection of up to 4 residential dwellings and associated works including demolition of part of single-storey garage forming part of Arden View (no.2 The Orchard). Pending consideration.

*Planning Application No. 17/01156/VARY* Dunroaming Stable, Gospel Oak Lane, Pathlow: Vary Condition 1 of planning permission 13/02697/VARY to allow a permanent change of use or further temporary period for the change of use of the land for the stationing of caravans for residential purposes for 1 no. Gypsy pitch and ancillary works including septic tank and hardstanding. Pending consideration.

*Planning Application No. 17/01317/FUL* Woodcot Mobile Home Park, Aston Cantlow Road, Wilmcote: Full application for use of land for siting of 2 additional caravans for residential purposes in addition to the 50 caravans existing. (52 in total). Pending consideration.

*Planning Application No. 17/01435/FUL* Turnlea, 13 Old School Lane, Wilmcote: Replacement dormer bungalow together with one additional dwelling. Pending consideration.

 *Planning* *Application No. 17/01449/FUL* Loughrigg, Hardwick Rise, Pathlow:

 Proposed porch and side extension. Pending consideration.

 *Planning Application No. 17/01528/VARY* Hill House, Birmingham Road,

 Pathlow: Variation of condition 1 of planning permission 16/01080/FUL.

 Pending consideration.

 Consideration of the following planning application received after the agenda

 had been circulated:

 *Planning Application No. 17/02159/TPO* Wilmcote Sports and Social Club,

 Aston Cantlow Road, Wilmcote: T1 ( TPO/005/001/T3 ) - Ash – Fell. G1and

 G2(TPO/005/001/G2 ) - Ash x 2 - Cut back overhanging branches over track

 by up to 3m.

 Cllr. Ray proposed that the following response should be sent to SDC:

 Wilmcote Parish Council has no objection to the proposed tree works providing

 this meets with the approval of the Forestry & Landscape Officer. Seconded by

 Cllr. Fraser and all in agreement.

 **12. Progress report:**

All progress is noted under individual agenda items.

 **13. Correspondence:**

 - The Chairman received a telephone call from Mr. Hardy enquiring whether the Parish Council would be able to provide CCTV cameras in the village in view of the spate of recent burglaries.

 - Stratford on Avon Gliding Club are offering to hold an open event for residents of Wilmcote Parish to find out more about their activities and express any concerns.

 A few residents expressed interest in attending an event and the Clerk will respond to the Gliding Club accordingly.

 Mr. Edden of College Farm telephoned the Clerk to report problems he is having with a particular group of Travellers. He is not the only person to report similar problems and the Clerk has passed these concerns on to the Safer Neighbourhood Team.

 - Security lighting at The Flats, Station Road: Mrs. Stacey had written to the Chairman expressing her disappointment with the lack of help received from the Parish Council. Cllr. Ray responded that the Clerk was in continuous communication with both the District Council and Orbit Housing and whilst we are able to report issues to the appropriate authorities we are not necessarily able to resolve all matters.

 No further communications have been received and the Clerk was asked to write to Mrs. Stacey to enquire whether her complaints have now been resolved by Orbit Housing.

 **14. Community Infrastructure Levy:**

Dave Webb, Executive Director, SDC has advised that they are not aware of any current time limits for applying to claim a proportion of CIL receipts

 **15. Willow Wood Play Area update:**

The Clerk reported that the new aerial runway seat has been fitted by Playground Supplies

 Mr. & Mrs. Compton have recently reviewed their charges for cutting the willow hedge. It is now taking longer to cut because the hedge has thickened up considerably and disposal of the clippings is a considerable task. Their revised quote is £220.00 per cut.

 The quote was considered, it was agreed that Mr. & Mrs. Compton keep the play area in excellent condition and Cllr. Ray proposed that it is accepted on the basis that this price is retained for three years as it is a considerable increase on previous charges. Cllr. Massey seconded the proposal and, with the exception of Cllr. Stewart who abstained, all other members were in agreement.

 **16. Neighbourhood Plan update:**

The examiner’s report suggested some minor modifications, these have been carried out to the satisfaction of the Local Planning Authority and they have requested a referendum version of the plan to proceed through the latter stages of the process.

**17. Road Traffic items:**

 *School Safety Zone*: This matter has been passed to Carolyn Burrows, Traffic & Road Safety Group, WCC and her response is that Looking at the information received, there seems to be a difference of opinion between what the residents want and the schools aspirations. The County Council cannot promote works that would be in conflict with local wishes and views of residents.

 She cannot recommend carrying out a feasibility study at cost to the Parish Council, on issues that would not be within the scope of the County Council to progress and is therefore not prepared to accept the feasibility study funded by the Parish Council.

 Cllr. Ray was disappointed with this negative response and asked the Clerk to arrange a meeting with County Cllr. Cargill and Cllrs. Fraser and Massey to pursue this further.

 *Community Speedwatch scheme*:

The vetting forms have all been satisfactorily returned and training for the volunteers has been arranged for 10th August at 1.00 p.m. in the Village Hall.

**18. Payment of outstanding invoices:**

WILLOW WOOD PLAY AREA

G. Compton 780.00 (100084)

 **17. Councillors’ reports and items for the agenda for the next meeting:**

 Items for the next agenda to include:

 Willow Wood Play Area

 Neighbourhood Plan

 Road Traffic Items

 Community Speed Watch scheme

 Parish Council Emergency Plan

**18. Date of next meeting:** 20th September 2017.

No further business – Chairman closed the meeting at 9.30 p.m.

# County Councillor Report

1. Crime. I attended a training session and also a PCC session in the last few weeks.
	1. Headlines. Reported crime has increased by 24% however to explain that:-
		1. The method of reporting has changed (as seems to happen not infrequently)
		2. The PCC is asking that all crimes are reported and this has helped increase the figures
		3. There are new categories of crime such as hate crime and repeat offending being recorded
		4. There has been an increase in historical crimes being reported such as child abuse.
	2. Stratford district still has the lowest recorded crime in the county in all categories.
	3. 999 calls have decreased to = 15,000 annually (down 1k) whereas 101 have increased to 55,000 demonstrating it seems to be working.
2. Fire & Rescue Service. Attended a FRS briefing at Rugby for new members. Very good demonstration of what the FRS does for us. Considering the budget they operate with (now £18.5 m), they do a marvellous job for that money. Fires are generally decreasing (11% reduction over 5 years) mainly through education and fitting of smoke detectors. Currently examining new services to broaden what they can offer and a paper is going to cabinet this week. The FRS now include animal rescue, e.g. horses (not just cats!), and we have a specialist water rescue team.
3. Attended a Gypsy and Traveller briefing centred mainly around illegal encampments. A new temporary transit centre is being developed in Southam (+ one in the North of the county) to enable the authorities to move on more quickly illegal pitches.
4. Starting on the 17th July is the County Councillor community grant scheme. The forms will be available on-line soon but do contact me if you have any community schemes you wish to have sponsored.

The grants must support the following outcomes:-

* 1. Warwickshire’s communities and individuals are supported to be safe, healthy and independent;
	2. Warwickshire’s economy is vibrant and supported by the right jobs, training, skills and infrastructure.
1. Please keep me informed about your issues regarding traffic and safety around the school. I do have a limited budget to part-fund such community led and identified road safety schemes.
2. Item 13 on the agenda. The office of the Police & Crime Commissioner can arrange to have a temporary CCTV installed if a need is identified. Normally they are fixed for a period of a few week and may not help out here. You can arrange to visit the CCTV centre in Stratford to see how the cameras are used. Well worth the visit. If interested please contact your District Councillor.

Mark Cargill

Division member: Alcester

For information only:

The following payments were made between meetings:

E.on maintenance £137.44 BACS

HMRC (PAYE) 283.20 (100571)

David Holmes 285.00 BACS

WILLOW WOOD PLAY AREA:

Playground Supplies Ltd (Inv 5386) 72.00 BACS

SDC Lease 100.00 BACS

Playground Supplies Ltd (Inv 5419) 174.00 BACS