**MINUTES OF THE PARISH COUNCIL MEETING HELD IN WILMCOTE VILLAGE HALL ON WEDNESDAY 19th SEPTEMBER 2018 – NO. 99**

1. **Present:**  Cllr. Ray, Chairman, Cllr Shilvock, Cllr. Massey, Cllr. Ledger, Cllr. McMillan, Cllr. Lowis three members of the public and one member of the press.

 **Part meeting**: County Cllr. Cargill

1. **Apologies:** Cllr. Fraser due to work commitments, Cllr Stewart who is on leave and District Cllr. Lawton for medical reasons.

**3. Written requests for dispensation for Disclosable Pecuniary Interests**

 **where that interest is not already in the register of members’ interests.**

No written requests were received.

**4. To approve for signature the Minutes of the Parish Council meeting held on 19th September 2018.**

 These minutes were approved by all members present and signed by the Chairman.

**5. Public Participation:**

 Two residents from Glebe Estate attended to raise concerns about vehicles parking in the estate and possibly causing issues for emergency vehicles. One of the residents is a blue badge holder and often is not able to park outside her house, the situation being even worse when there are events being held at the village hall. There are no specified disabled parking spaces in Glebe Estate and as both Cllr Ray and County Cllr Cargill pointed out, having recently attended a 3 Tier Highways Event, only the police have any authority regarding car parking. Cllr. Cargill suggested that the resident puts her concerns in writing to the Parish Council and he could then investigate the possibilities of having disabled markings painted on the road for her.

 The other resident also raised the fact that there is nothing to warn motorists that Glebe Estate is a no through road and quite often larger vehicles have to turn round to retrace their route when drivers discover it is a cul-de-sac. Cllr Cargill said there is a budget scheme for road signs and he will look into getting a ‘no through road’ sign of one sort or another organised.

 Mrs. Simmons mentioned the amount of cars parking near the railway station but, again, only the police can do anything about them. Cllr. Massey has some printed notices, wording provided by the police, to place on cars that are being parked inconsiderately on footpaths.

 The Clerk was reminded to enquire who owns the land in front of Station House where there are always parked cars.

 **Clerk to action**

 The residents from Glebe Estate withdrew from the meeting and Mrs. Simmons remained as an observer only.

**6. County & District Councillors reports:**

 County Cllr. Cargill reported on various items, amongst them homelessness, drugs and alcoholism, social housing, traffic

 improvements, effective partnerships and shaping the Council for the future. He also met with a Chinese delegation wanting to establish better links with Stratford.

 In view of the recent letter received from the Head of Wilmcote School, indicating the school is not in a position to contribute to the proposed project, Cllr Cargill said he will withdraw our application for a grant from his current fund. This fund is now closed.

 The Clerk briefly referred to the issues ongoing with the traveller site in Pathlow and asked Cllr Cargill if he could possibly obtain an emergency number for either WCC or SDC in the event that any problems arise during weekends or bank holidays. He agreed to make enquiries.

 There was no District Councillor report available.

**7. Planning Applications: status of current planning applications:**

 *Planning application No. 18/01329/FUL:* Ardencroft, Featherbed Lane,

 Pathlow: Demolish existing conservatory and replace with extension, demolish

 and replace porch; construction of dormer to front/side. Permission granted.

 *Planning application No. 18/01415/LBC*: Palmers Farmhouse, Station Road,

 Wilmcote. Repairs to buildings within the Palmer’s Farm site. Works include

 repairs to timber framing, panelling and chimneys at Palmer’s Farmhouse.

 Repairs to external walls at the Great Barn. Permission granted

 *Planning application No. 18/01414/LBC:* Mary Arden’s House, Aston Cantlow

 Road, Wilmcote. Installation of helibars to north elevation of Wheelwright

 building at first floor level and installation of bed joint reinforcement to upper

 south west corner of Wagon Bay building. Permission granted.

 *Planning application No. 18/01834/FUL:* Pathlow Farm, Featherbed Lane,

 Pathlow. Extension to provide additional unit in Use Class D2.Pending.

 *Planning application No. 18/01938/TREE:* St Andrews Church, Wilmcote.

 T1 – Yew – reduce in height and spread to 7.5 metres. T2 – Yew- reduce in height and spread to 7.5 metres. Pending

 *Planning application No. 18/01629/OUT:* 1 The Orchard, Wilmcote. Outline application including details of site access, scale and layout (with details of appearance and landscaping kept as reserved matters) for the erection f 2 residential dwellings and associated works including demolition of par of the single-story garage forming part of Arden View (No.2 The Orchard). Permission refused.

 *Planning application No.18/01751/FUL:* Mary Ardens Farm. Replacement field shelter and concrete base. Pending.

 *Planning application No. 18/01475/FUL:* 22B Aston Cantlow Road, Wilmcote.Conversion of an existing brick garage to form a self-contained domestic annexe including extension of roof line to accommodate a first floor. Pending.

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The following application was received after the agenda was issued:

` *Planning application No. 18/02620/TREE:* 24 Aston Cantlow Road, Wilmcote

 Fell Lawson Cypress and Holly plus fruit, damsons and applies leaving large cherry on right hand boundary and apple at bottom of garden.

 Cllr. McMillan declared a non-pecuniary interest in this application.

After some consideration, discussion and an advisory from Cllr. Mc Millan that

 some of the fruit trees have already been felled, the following response was

 proposed by Cllr. Shilvock, seconded by Cllr Ray and agreed by all present: No justification had been provided for the removal of Lawson Cypress and Holly which are visible from the road. Felling them would harm the character of the conservation area and would be detrimental to the street scene. We are aware that a number of fruit trees had already been removed and if this application is refused we would ask that the fruit trees that have been removed should be replaced like for like. **Clerk to action**

 Planning application consultations: To try and resolve some of the issues that have arisen recently in connection with responses to planning applications, Cllr. Ray produced a timeline, copied to all Cllrs. to help them understand the procedure that takes place when planning consultation notifications are received.

 In future Cllrs will be expected to respond to the Clerk within seven days (including weekends) of receipt of a planning notification. Cllrs. can request a special meeting if they wish and the Lead Cllrs. for planning will decide if it’s necessary for a consultant to be appointed and what terms of reference are required. **All Cllrs. to action**

Planning in the Greenbelt: Cllr. Shilvock attended a training session on this subject and provided all Cllrs. with a copy of the seminar paper and relevant notes. Cllr. Shilvock also provided a draft list of suggested standard planning statements that may be helpful when responding to planning applications.

 **8. Correspondence:**

- Adoption of the Canal Quarter supplementary planning document.

 - Community Infrastructure Levy and Permission in Principle.

 - Electric Blanket Testing Campaign (1st to 5th October 2018).

 - Confirmation from PKF Littlejohn on completion of audit.

 **9. Progress report:**

Traveller site in Gospel Oak Lane: The Enforcement Officer is still waiting for a retrospective planning application to be submitted for the second static home.

 Mary Arden’s Farm car park proposal: Letter sent to Abi Moore and Mark Ratcliffe thanking them for their updated proposals at our last meeting and indicating that the Parish Councillors are generally comfortable with what they presented. It was pointed out to them that we can’t give a final decision until we are officially consulted by SDC.

**10. Willow Wood Play Area:**

No issues were raised in the latest monthly inspection report.

 Cllr. McMillan advised that he has not had time to obtain a quote from Playdale Playgrounds for a new roundabout. The Clerk was now asked to progress this and it was agreed that we would look to obtaining a roundabout that can accommodate a wheelchair.

 **Clerk to Action**

 Cars driving on Bovis Triangle**:** A resident had expressed concerns about the danger of vehicles being driven onto the Bovis land from Swans Close to transport children to the play area. It was agreed we should ask SDC if they can put some form of barriers to prevent this happening. **Clerk to Action**

Playground Lease: Susan Steele, Estates Surveyor, SDC has notified the Clerk that the lease for the playground comes to an end on 28th February 2019 and is enquiring whether we would be interested in taking out a further lease for 6 years on similar terms and conditions. Cllrs. suggested that if a satisfactory arrangement can be made by SDC to stop vehicles driving onto the land we could consider taking out a further lease. **Clerk to Action**

**11. Road Traffic Items:**

 Community Speedwatch: Cllr Massey confirmed that memories have been refreshed and a group has been out three times fairly recently.Only one vehicle was noted as exceeding the speed limit and this has been recorded. In general drivers do slow down when becoming aware of the speedwatch group and this is part of the objective, to make drivers more aware of speeds.

School Safety Zone: As mentioned in agenda item 6.

 **12. Payment of outstanding invoices:**

 There were no outstanding invoices.

 **17. Councillors’ reports and items for the agenda for the next meeting:**

 Items for the next agenda to include:

 Willow Wood Play Area

 Playground Lease

 Draft Precept

**14. Date of next meeting:** 21st November 2018.

No further business – Chairman closed the meeting at 22.00 p.m.

For information only:

The following payments were made between meetings:

Aston Cantlow Village Hall £ 11.00 BACS

E.on energy (Aug) 172.04 BACS

David Holmes 294.00 BACS

E.on repair 65.40 BACS

CPRE 36.00 BACS

PKF Littlejohn (audit) 240.00 BACS

E.on energy (Sept) 172.04 BACS

David Holmes 294.00 BACS

WILLOW WOOD PLAY AREA:

Anabel Murphy (replacement bench) 249.00 BACS

Playground Supplies Ltd (Inv 5591) 72.00 BACS

D. Woodman (secure bench in ground) 80.00 BACS

Playground Supplies Ltd (Inv 5605) 72.00 BACS

Playground Supplies Ltd (Inv 5622) 72.00 BACS

G. Compton (Inv 1056) 940.00 BACS

Mrs E. Butterworth (replacement mobile) 22.99 BACS