**MINUTES OF THE PARISH COUNCIL MEETING HELD AT WILMCOTE VILLAGE HALL ON WEDNESDAY 21st SEPTEMBER 2016 – NO. 87**

1. **Present:**  Cllr. Ray, Chairman, Cllr. Stewart, Cllr. McMillan, Cllr. Fraser, Cllr Lowis, two members of the public and one member of the press.

Part meeting:County Cllr. Horner.

**2. Apologies:** There were no apologies.

**3. Written requests for dispensation for Disclosable Pecuniary Interests where that interest is not already in the register of members’ interests.**

No written requests were received.

 **4. Presentation by Simon Beacham of proposed planning application for 8 Aston Cantlow Road:**

This item was withdrawn from the agenda last evening.

 **5. Bobby Qayum, Community Response Manager, West Midlands Ambulance Service NHS Foundation Trust:**

Mr. Qayam gave a very informative presentation on the benefits and importance of having a defibrillator in the Parish and Community First Responders in the Community. He demonstrated how the equipment works and would recommend two defibrillators would be beneficial, one in the centre of the village by the shop/Mary Arden’s House and the other at the Village Hall. If purchased through the ambulance service the cost of a defibrillator is in the region of £750.00 and locked boxes for storage, which have to be tamper proof/ waterproof and have access to a power supply, cost in the region of £675.00 each.

 It was agreed that, in the first instance, the Clerk would contact the Site Manager of Mary Arden’s House and the Chairman of the Village Hall Committee to discuss the possibilities for obtaining and siting the equipment.

 Cllr. Horner suggested we put in a bid for a grant from the County Councillors Grant Fund 2016/17. Cllr. Stewart agreed to complete the application form.

 Cllr Ray thanked Mr. Qayam for attending the meeting and his very helpful guidance on the above.

 **6. Co-option of new Councillor:**

Mrs. Denise Massey was introduced to Councillors and then asked to withdraw from the meeting whilst her application was discussed. Cllr. Ray proposed that Mrs. Massey be co-opted onto the Council. This proposal was seconded by Cllr. Stewart all were in agreement. On her return to the meeting Mrs. Massey signed a Declaration of Acceptance of Office and was asked to complete a Register of Members’ Interests form and return it to the Clerk within a fortnight.

**7. Minutes of the ordinary Parish Council meeting on 20th July and Special meeting on 3rd August 2016:**

Both sets of minutes were approved by all members and signed by the Chairman.

**8. Public Participation:**

 No questions were raised by members of the public.

**9. County & District Councillor’s reports:**

 The following information had been provided by Cllr. Horner prior to the meeting:

 On Thursday (September 22) the Council will receive the officers' options for saving £72 million over the next 3 years.  These involve a great deal of process redesign in order to avoid direct cuts to services and some level of reduction of services is inevitable. Your views will be sought to see what priorities should be going forward.

 The County is running a series of campaigns this month:

* "Stop for the lollipop person" to dissuade drivers from driving through school crossing patrols
* Raising awareness on loan sharks and offering alternative suggestions and support
* Prevention is better than falling ill is a key theme in the latest Annual Report from Public Health Warwickshire.
* An appeal for people to come forward as foster parents

 The County is also offering funds for business support and a rogue Estate Agent has been prosecuted.

 Regarding the correspondence from the school, Cllr. Horner had passed this to Graham Stanley, Traffic & Road Safety Group for Communities, who responded that Wilmcote School was not selected as one of the priority locations for the School Safety Zones and Routes scheme. Cllr. Ray suggested that maybe the Parish Council could increase the Precept to go towards the cost of a road safety scheme, subject to parishioners’ agreement and to meet current Design Standards and Policies. Cllr. Horner will contact Mr. Stanley for advice.

 Creating a road safety scheme is consistent with the Neighbourhood Development Plan which commits to the creation of a safety zone past the school.

**10. Planning Applications: update on status of current applications:**

 Planning Application No. 16/02474/FUL Knotty Grove Farm, Aston Cantlow Road, Wilmcote: Two storey rear extension. Pending consideration.

 Cllr. Ray declared a non–pecuniary interest in the following application.

 Planning Application No. 16/02747/LDP Stone Cottage, Old School Lane, Wilmcote: Construction of solid boarded sliding gate. Whilst the Parish Council is not officially consulted on LDP applications it was considered appropriate to send comments of concern that the proposal is for new sliding gates as well as the existing gates which open outwards onto a single track lane where they are the cause of obstruction to three neighbouring properties which are also at the end of the lane.

 The Council agreed draft comments which was progressed by the Vice Chairman, Cllr. Stewart.

**11. Progress reports:**

Standing Orders: Cllr. Fraser confirmed that she has updated the Standing Orders where necessary.

External Audit March 31st 2016 has now been satisfactorily completed.

**12. Correspondence:**

 - Land at Gaydon/Lighthorne Heath SPD - Adoption Statement.

 - Alcester/Bidford community forum – 20th September 2016

 Due to lack of support this has been cancelled and the next Forum will be held on 13th December 2016.

 - Smart Start Community Grants

 The following correspondence was received after the agenda was circulated:

 Communication from the Head of Wilmcote School expressing increasing concerns about road safety outside the school and a desire to take some action before there is a serious or fatal accident.

**13**. **Social Media:**

 Cllr. Fraser confirmed that she has now set up Twitter and Facebook pages for the Parish Council.

**14. Willow Wood Play Area update:**

Playdale Playgrounds had been in touch with the Clerk to say they

 anticipate carrying out the work to the swings week beginning 26th

 September and this should take two or three days.

**15. Neighbourhood Plan Update:**

The following message was received from Matthew Neal, SDC

 Yesterday: Ann Skippers who, as you know, is undertaking the Independent Examination of the Wilmcote & Pathlow NDP has asked SDC to carry out a further 2 week targeted consultation with anyone who made representations at the Regulation 16 consultation stage. This is due to the fact that the Wilmcote & Pathlow Neighbourhood Plan’s Regulation 16 consultation period (1 July – 12 August 2016) coincided with the adoption of the District Council’s Core Strategy on 11 July 2016.

 Ann considers it would be prudent to allow a further short and targeted period of consultation because the adoption of the Core Strategy represents a material change in circumstances as it becomes the development plan. One of the basic conditions that both the independent examiner and the local planning authority will consider is whether a policy in a neighbourhood plan is in general conformity with the strategic policies contained in the development plan. Given that the development plan has changed during the period of consultation there is a chance that representors may not have realised this.

 Therefore, whist we consider that the potential for challenge on this issue is relatively small, we agree the adoption of the Core Strategy is a material change and do not want the Examination of the  Plan to be open to challenge on issue of process. As such, I have today agreed with Ann that we will carry out a further consultation as she has requested with an invitation to change or submit additional representations if representors wish to do so. The consultation will run from Monday 12th September to Friday 23rd September and will also be advertised on the District Council’s website.

 In a telephone conversation with Ann this morning, she confirmed that this additional procedural step would not adversely affect the agreed timetable for the examination of the NDP.

**16. Road Traffic Items:**

 There is currently no specific update.

 The Clerk advised that Aston Cantlow Parish Council has expressed a potential interest in joining with Wilmcote in obtaining a speed gun and relevant training to manage local traffic issues.

**18. Payment of outstanding invoices:**

Grant Thornton (Audit) £240.00 (100539)

CPRE 36.00 (100540)

Wilmcote Village Hall 28.00 (100541)

E.on (maintenance & repair) 167.44 (100542)

Mrs. E. Butterworth (salary underpayment) 17.40 (100543)

Mrs. E. Butterworth (expenses 1st June – 21st September) 132.73 (100544)

HMRC 303.20 (100545)

WILLOW WOOD PLAY AREA:

Playground Supplies 144.00 (100073)

G. Compton £1,150.00 (100074)

 **19. Councillors’ reports and items for the agenda for the next**

 **meeting:**

Cllr. Ray reported that condolences had been passed to Mrs. Shilvock for the sad loss of her husband.

 Items for the next agenda to include:

 Defibrillator

 Willow Wood Play Area

 Neighbourhood Plan

 Road Traffic items

 Parish Council Emergency Box and Plan revisions

**21. Date of next meeting:** 16th November 2016.

No further business – Chairman closed the meeting at 9.00 p.m.

For information only:

The following payments were made between meetings:

C. P.Wheeler (grass cutting) 60.00 (100538)

WILLOW WOOD PLAY AREA

Playdale Playgrounds £4,950.00 (100072)