

**MINUTES OF THE PARISH COUNCIL MEETING
HELD AT WILMCOTE VILLAGE HALL ON
WEDNESDAY 26TH NOVEMBER 2014 - NO. 69**

- 1. Present:** Cllr. Ray, Chairman, Cllr. Clarke, vice chairman, Cllr. Ledger, Cllr. Roberts, Cllr. Mander, Cllr. K. McMillan, Cllr. A. McMillan, two members of the public and one member of the press.

PART MEETING: District Cllr. Sir William Lawrence.

2. Apologies:

County Cllr. Horner

3. Declarations of dispensations granted for Disclosable Pecuniary Interests already in the register of Members Interests:

Cllr. Ray – Pecuniary interest in land identified in the NPD

Cllr. Clarke – Pecuniary interest in land identified in the NPD

Cllr. Ledger – Pecuniary interest in land identified in the NPD.

Cllr. Roberts – Pecuniary interest in land identified in the NPD.

Cllr. Mander – Pecuniary interest in possible development of land identified in the NPD.

Cllr. K. McMillan – Potential pecuniary interest in possible development of land identified in the NPD.

Cllr. A. McMillan – Potential pecuniary interest in possible development of land identified in the NPD.

4. Written requests for dispensations for Disclosable Pecuniary Interests where that interest is not already in the register of members' interests.

No requests were received.

5. Minutes of the ordinary Parish Council meeting held on 17th September 2014 and Special Parish Council meetings on 2nd, 15th and 27th October 2014:

All four sets of minutes were approved by all members and signed by the Chairman.

6. Public Participation:

Mrs. Reynolds requested permission to speak when the Neighbourhood Plan was being discussed. This was agreed by all members.

7. District & County Cllr. reports for information only. (Unless known in advance items raised for a decision will appear on the next agenda.)

County Cllr. Horner had provided his November report and this is attached on page 11.

District Cllr. Lawrence ran through the list of submitted sites in response to the Council's Call for Sites consultation on the Site Allocations Plan. He understands from Fiona Blundell that all sites will be looked at next year and that all sites involved fall within the rules that were specified for Local Service Villages.

Cllr. Lawrence advised that the application for a Certificate of Lawful Development for The Stables, Featherbed Lane has been refused. It has been suggested to the owner that she submit a planning application for the activities currently being carried out. The County Council Highways Dept. will have to be consulted in view of the more intense use of the entrance. If an application is submitted and refused it could of course go to appeal and this could take up to six months to resolve.

8. Neighbourhood Plan:

Mrs. Reynolds, Archivist for the Neighbourhood Plan Steering Group, ran through the list of items she has on file, some of which she has already forwarded to the Clerk. These items are not on the website and she offered to put them on a memory stick to pass to the Clerk. This offer was accepted with thanks. Mrs. Reynolds also confirmed that she is happy to continue working with the Steering Group.

Cllr. Ray reported that he, Cllr. Clarke and Cllr. Roberts had been doing a lot of work to ascertain the best way to take the Neighbourhood Plan forward. The purpose of the discussion at this meeting was for key decisions to be made for Cllr. Ray to present at the NPG meeting on 2nd

December. Due to the resignation of Alan Griffith as Chairman of the Group, Cllr. Ray will Chair that meeting.

1. Liaison between the Parish Council and Steering Group:

Cllrs. Roberts proposed that the existing three Lead Cllrs. should adopt a hands on approach, with one Cllr. being a member, or Chairman, of the management group and the two other Cllrs. becoming closely involved with the teams dealing with such matters as the sector groups and the questionnaire.

In the event that specialised knowledge is required this could be provided by consultants or by members of the Parish Council, for example Cllr. Ledger on legal matters and Cllr. Roberts on planning matters.

Cllr. Ray seconded this proposal.

Taking into account the following conditions, all were in favour of the proposal.

Cllrs. A. & K. McMillan agreed with the proposal providing it was acceptable to Cllrs. Mander & Clarke.

Cllr. Mander stated the he would not be prepared to be Chairman and would only get involved in the questionnaire if Cllrs. Roberts and Ledger agreed to assist where applicable. On this basis he agreed to remain part of the Steering Group until the May elections.

Cllr. Clarke agreed to remain part of the Steering Group, at least until the May elections.

Cllr. Roberts stated the he is happy to come to a Neighbourhood Plan meeting to give his opinion/advice regarding the questionnaire and on planning items.

Cllr. Ledger agreed to assist with legal advice when necessary.

Content in terms of site selection in the Neighbourhood Plan questionnaire:

Cllr. Roberts referred to the following extract from an email received from Matthew Neal, SDC, and a question raised by

the Inspector of the Stratford on Avon District Core
Strategy 2011-2031

"The Council's preference is that the housing requirement for Green Belt LSVs be met via the delivery of infill plots and/or small scale sites within the settlement. As you know, such sites generally comprise development "not inappropriate" within the Green Belt according to the NPPF. If the collective wish of an individual settlement, as expressed via an emerging neighbourhood plan, is to focus more of the development onto a single or perhaps just a couple of larger sites, or on 'greenfield' sites on the edge of the village which could not be classified as 'in-fill', then the LPA will need to engage with that community to discuss the implications of this approach. However, it is likely to mean that such proposed sites, and the whole settlement, would need to be excluded from the Green Belt, as the scale of development proposed would be deemed "inappropriate" in the Green Belt."

"In respect of the 3 Main Rural Centres and 11 Local Service Villages that lie within the Green Belt, can it be confirmed that all of the proposed housing would take the form of limited infilling, local needs housing or redevelopment of previously developed sites, as per paragraph 89 of the National Planning Policy Framework?"

2. On the basis of the above information Cllr. Roberts proposed the following:

Do not name any site, simply ask for views whether development sites should be:

- Limited infilling
- Local needs housing
- Redevelopment of previously developed sites

Consider including details of Paragraph 89 of the National Planning Policy Framework, Protecting Green Belt Land, in the questionnaire.

A vote was taken with a show of hands. Cllrs. Ray, Clarke, Ledger, A. McMillan and K. McMillan were in agreement with the proposal.

Cllr. Mander objected.

3. Final questionnaire and distribution:

Cllr. Clarke proposed that the questionnaire should be finalised and distributed in January 2015.

Cllr. Ray confirmed that Roger Harrison will prepare the final draft for Parish Council approval.

With a show of hands Cllrs. Ray, Roberts, Ledger, A. McMillan and K. McMillan were in agreement with the proposal. Cllr. Mander abstained.

9. One Property Group – Indicative proposals for land in Station Road:

Cllr. Roberts was of the opinion that it is not advisable for us to ignore the proposal and that One Property Group should be invited to a Parish Council meeting to make a presentation. However, the situation may have changed in view of details submitted for this site in the Council's Call for Sites consultation where 75 houses are suggested whereas their initial proposal was for 50 to 55 homes.

Cllr. Roberts proposed that the should write to One Property Group to determine exactly what the relationship is between the two proposals.

A vote was taken with a show of hands. Cllrs. Ray, Ledger, A. McMillan and Clarke were in agreement and Cllrs. K. McMillan and Mander abstained.

10. Planning Matters – update on current planning applications and consideration of new applications:

Planning application No. 14/01432/FUL Schiehallion, Featherbed Lane, Pathlow: Change of use of land to equestrian and construction of detached building containing stables, feed room and associated stores. Application withdrawn.

Planning application No. 02373/AGNOT Hardwick Farm Birmingham Road, Pathlow: Erection of a Grain Store. Agricultural notification approved.

Planning application No. 14/02590/FUL 149 Aston Cantlow Road: Insertion of dormer window to side elevation. Permission granted.

Planning Application No. 14/02456/LDE for a Certificate of Lawful Development. The Stables, Featherbed Lane, Wilmcote. Existing Lawful Development refused. It is understood from SDC that the owner is considering submitting a planning application and has been allowed one month to do so. If one is not forthcoming within the month the situation will be reviewed.

Willowdene: Mr. Goodyer, Planning Enforcement Officer, SDC advised that as ownership of the land has changed an application has been received for a new Licence.

The following planning applications were then considered:

Planning Application No. 14/02700/FUL Stratford Armouries Ltd Hawkswood Farm, Gospel Oak Lane, Pathlow: Removal of condition 12 of permission 06/03202/FUL to allow the continued siting of the building for use as a holiday chalet.
Notification as adjoining Parish Council.

Planning Application No. 14/02712/VARY Stratford Armouries Ltd, Hawkswood Farm, Gospel Oak Lane, Pathlow: Variation of condition Nos. 3 and 5 of planning permission 13/02711/FUL to (1) allow approved holiday lets to be utilised as dwellings (Use Class C3) and (2) secondary vehicular access to be utilised to serve dwellings.
Notification as adjoining Parish Council received after the agenda was circulated.

Cllr. Roberts had spoken with a member of Snitterfield Parish Council and considered that no representation was necessary from Wilmcote Parish Council. All were in agreement.

11. Progress reports – for information only and are items not on the agenda:

Bovis Triangle – Goal Posts. These have been ordered and it is understood from SDC that they hope to install them during December 2014.

Internet Banking: The Clerk produced a completed form for signature.

Street Light at Mary Arden's House: After discussion with both Abi Moore, Manager, Mary Arden's House, and Mark James, Buildings and Conservation Estates Manager for the

Shakespeare Birthplace Trust, it was agreed that the Trust would support the additional cost of £754.00, over and above the cost for a standard street column and lantern that would be provided by the Parish Council, for the installation of a Windsor Lancaster lantern, their preferred choice for the replacement light. The cost of removing the dangerous pole and disconnection plus installing and re-servicing the electricity supply will be covered by the Parish Council.

Western Power Distribution: During recent communications with WPD it became apparent that, due to an error on their part, various changes had not been made to their records for the street lighting in Wilmcote. As a result of this a refund of £858.63 will be made to Wilmcote Parish Council shortly.

12. Correspondence received:

- WALC Local Government pay consultation.
- 'Meet the Leaders' District wide Partnership Conference, Stratford.
- CPRE Warwickshire Press Release; Centralised Planning Behind Closed Doors.
- WCC Consultation on Budget Cuts to Parish and Town Councils and Third Sector.
- Travellers' Sites and Planning, & Mobile 'Phone Consultations - Imminent Response Deadlines, plus Housing Your Community event 25.11.14, Annual leave of County Secretary.
- WALC Housing Needs Assessment by Planning Authority.
- SDC A guide to writing planning policies for Neighbourhood plans.
- Ron Ball: Warwickshire PCC weekly update: 14 November 2014.

The following were received after the agenda had been circulated:

- WCC Consultation on Budget Cuts to Parish and Town Councils and Third Sector.
- List of submitted sites in response to the Council's Call for Sites consultation on the Site Allocations Plan.

13. Willow Wood Play Area:

The clerk advised that the new gates are ordered and due to be installed during the week beginning 1st December 2014. For the duration of the installation the play area will be closed and a notice to this effect was placed in the December issue of the Vine.

Cllr. A. McMillan offered to speak to the builders in Foxes Lane to see if they would be able to lend us some

temporary fencing to put around the gate areas whilst the work is being carried out.

14. Website update and agreement of communications protocol:

The clerk reported that all items she has requested for insertion/amendment to the website have been carried out with the exception of a photo gallery, an area to report incidents in the Parish and a link to the Alcester South Safer Neighbourhood Team.

Cllr. Ray offered to draft a protocol for communications on the website.

Cllr. Ledger reported that when using a search engine to access the website one or two pages seem to be mixed up with Aston Cantlow information. The Clerk will ask our Webmaster to look into this.

15. Draft Precept:

Cllr. Ray had circulated a draft to all Cllrs. prior to the meeting for consideration.

After some discussion it was agreed that funds should be ring-fenced in the reserves for items such as lighting, neighbourhood plan, consultants' fees and elections. One or two other minor changes were also suggested.

It was agreed that funding for the Willow Wood Play Area would not need to be increased.

Cllr. Ray will circulate a revised draft to Cllrs. before the January meeting when the final Precept has to be agreed for submission by 31st of that month.

16. Church Road drainage:

Cllr. Ray advised that he had been contacted by Roger Harrison, on behalf of the School advising that for many months, particularly when there has been heavy rain, the drain in Church Road, near to the drive to the Vicarage, overflows sometimes with evidence of toilet/tissue paper and an unpleasant odour has been detected.

Severn Trent inspected their pipework on 16th October and state that it is clear and free flowing and that the school sewer is working correctly. Their Sewer Operations Team has stated that the Highway gully is blocked and this is the Council's responsibility.

The Clerk was asked to contact Severn Trent, the Highways Dept. and Environmental Health, SDC..

17. Report from resident regarding verge cutting:

The Clerk had been contact by Mr. Clarke expressing concern that t two triangles of verge on the corners of Stonepits Meadow are not being cut by the SDC contractors.

Upon investigation it appears that the Land Registry was not updated when WCC adopted Stonepits Meadow. It would, however, seem unlikely that Bovis would have transferred everything except for the small triangles to WCC. This will be investigated further and SDC will ensure that the areas are mown by their contractors for now on.

18. Payment of outstanding invoices:

Getmapping Plc	33.60 (100459)
Colemans Office Supplies	26.08 (100460)

WILLOW WOOD PLAY AREA ACCOUNT

Mr. G. Compton	350.00 (100034)
Playground Supplies	72.00 (100035)

19. Councillors' reports and items for the agenda for the next meeting:

Cllr. A. McMillan reported that the hedge at No. 25 Glebe Road is encroaching onto the footpath and the Clerk was asked to write to the owners requesting that it is cut back.

Items for the next agenda: Website Protocol, Precept, Consultation of budget cuts to Town and Parish Councils and Third Sector.

20. Date of next meeting: 21st January 2015.

No further business – Chairman closed the meeting at 9.18 p.m.

For information only:

The following payments were made between meetings:

HMRC (PAYE)	294.00 (100454)
E.on (repair)	58.80 (100455)
Tyler-Parkes	288.00 (100456)
Transfer to Willow Wood account (Precept)	4000.00(100457)
C.P.Wheeler (grass cutting)	45.00(100458)

WILLOW WOOD PLAY AREA

Playground Supplies Ltd.	72.00(100033)
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November – Aston Cantlow Division Report

The County recently had an inspection from the Local Government Association. The inspectors found that there is good political leadership and there are positive working relationships between elected members across the political groups. It was noted that service users are generally positive about their engagement with the council and feel able to influence council policies.

We are currently reviewing progress on achieving the savings we have to make if we are to keep the Council Tax rises to 2% for the next three years in the light of the new responsibilities we have to take on due to the Care Act, Public Health transfer from the NHS and Safeguarding. There is concern that Government grant funding may not be sufficient to support these new responsibilities and could well require us to make savings in other areas if we are to avoid tax increases.

The County launched a consultation about reducing funding for voluntary groups and parish councils support services. Please review the question and comment as appropriate.

The County is always looking for families to come forward to offer foster care for young people. It can be very challenging, but the people who do take on the responsibility find it very rewarding and I would urge anyone who thinks they might be able to help a young person to consider fostering.

The latest expression of concern from the Public Health team is drinking amongst the over 60s. Although youth drinking is reducing it is increasing in the older age groups causing concern over health issues.

Warwickshire Youth Justice Service has launched a video explaining restorative justice. The WYJS is recognised nationally as a best in class public service.

Finally our Highways department has launched a competition amongst primary schools to name a gritter lorry.

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