**MINUTES OF THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL HELD AT WILMCOTE VILLAGE HALL ON WEDNESDAY 16th MAY 2018**

**Present:** Cllr. Ray, Cllr Stewart, Cllr. Massey, Cllr. Lowis, Cllr. Ledger, Cllr Shilvock, one member of the public and one member of the press.

 **Apologies:**

 Cllr. McMillan, Cllr. Fraser.

**Election of Chairman:**

Cllr. Ray Proposed by Cllr. Stewart

 Seconded by Cllr. Massey

 Cllr. Ray said that that he would be happy to accept the post for one more year.

**Declaration of Interests on items on the Agenda:**

No declarations of interest were forthcoming.

**Chairman’s Declaration of Acceptance of Office:**

Cllr. Ray signed the Declaration of Acceptance of Office.

**Election of Vice Chairman:**

 Cllr. L. Stewart Proposed by Cllr. Ray

 Seconded by Cllr. Shilvock

 Cllr. L. Stewart accepted the post.

**Appointment of Internal Auditor:**

 Having received confirmation that she is happy to continue as Internal Auditor, Cllr. Ray proposed that Mrs. Hilary Martin should be appointed. Seconded by Cllr. Stewart and all in agreement.

**Statement of Finances as at 31st March 2018:**

 As at the 31st March 2018 the Parish Council had a credit balance of £50,777.46. A large proportion of this is ringfenced for specific items.

**Approval of the following accounts for payment:**

*WALC annual subscription*

*Insurance renewal Premium*

*Data Protection*

*CPRE subscription*

*Audit fees*

*Clerk’s salary and accounting to the Inland Revenue for all tax deducted*

 It was agreed that the Responsible Financial Officer be authorised to pay these invoices. Proposed by Cllr. Lowis and seconded by Cllr. Ledger. All Cllrs. in agreement.

No further business, the Chairman closed the meeting at 7.45 p.m.