**MINUTES OF THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL HELD AT WILMCOTE VILLAGE HALL ON WEDNESDAY 18th MAY 2016**

**Present:** Cllr. Ray, Cllr Stewart, Cllr. McMillan, Cllr. Fraser and County Cllr. Horner.

**Election of Chairman:**

Cllr. Ray Proposed by Cllr. McMillan

 Seconded by Cllr. Stewart

 Cllr. Ray said that that he would be happy to accept the post until completion of the Neighbourhood Plan at which time he will step down.

**Apologies:** Cllr. Lowis, Cllr. Shilvock.

**Declaration of Interests on items on the Agenda:**

No declarations of interest were forthcoming.

**Chairman’s Declaration of Acceptance of Office:**

Cllr. Ray signed the Declaration of Acceptance of Office.

**Election of Vice Chairman:**

 Cllr. L. Stewart Proposed by Cllr. Ray

 Seconded by Cllr. McMillan

 Cllr. L. Stewart accepted the post.

**Appointment of Internal Auditor:**

 Having received confirmation that she is happy to continue as Internal Auditor, Cllr. Ray proposed that Mrs. Hilary Martin should be appointed. Seconded by Cllr. Stewart and all in agreement.

**Statement of Finances as at 31st March 2016:**

 As at the 31st March 2016 the Parish Council had a credit balance of £29813.65.

 This figure includes earmarked and restricted reserves.

**Approval of the following accounts for payment:**

*WALC annual subscription*

*Insurance renewal Premium*

*Data Protection*

*CVS*

*CPRE*

*Audit fees*

*Clerk’s salary and accounting to the Inland Revenue for all tax deducted*

 It was agreed in principle that the Responsible Financial Officer be authorised to pay these invoices. Proposed by Cllr. Ray and seconded by Cllr. Stewart. All Cllrs. in agreement.

No further business, the Chairman closed the meeting at 7.50 p.m.